



SARATOGA  
SPRINGS  
LIBRARY

## AGENDA – Library Board Meeting

Library Board Member Katie Leavitt, Chair  
Library Board Member Christy Jepson, Vice-Chair  
Library Board Member Pam King, Secretary  
Library Board Member Brandi Meiners  
Library Board Member Joy Bratton  
Library Board Member Karin Brown  
Library Board Member Betty McMaster

### MEETING CANCELED DUE TO NO QUORUM

#### CITY OF SARATOGA SPRINGS

Tuesday September 10, 2019 at 6:30 pm

City of Saratoga Springs Council Chambers

1307 North Commerce Drive, Suite 200, Saratoga Springs, UT 84045

1. Call to Order.
2. Roll Call.
3. Minutes from meeting on August 13, 2019.
4. Discussion scheduling training for open meetings for 2019.
5. Directors Report – Melissa Grygla.
  - a. Financial Statement.
6. Announcements.
  - a. Next meeting - Tuesday, October 8th, 2019 @ 6:30pm.
7. Adjourned.

Cancelled



## MINUTES – Library Board

Tuesday, August 13, 2019

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

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### LIBRARY BOARD MEETING

**Present:**

Board Members: Katie Leavitt, Christy Jepson, Pam King, Brandi Meiners

Staff: Melissa Grygla, Library Director

**Excused:** Joy Bratton & Karin Brown

1. **Call to Order – 6:37 p.m.** by Katie Leavitt, Chair.

2. **Roll Call** – A quorum was present.

3. **Approval of Minutes from meeting held on May 14, 2019**

Motion made by Christy Jepson to approve the minutes of May 14, 2019. Seconded by Brandi Meiners.

Aye: Katie Leavitt, Christy Jepson, Brandi Meiners.

Motion passed 3-0.

4. **Approval of Minutes from meeting canceled on July 9, 2019**

Motion made by Brandi Meiners to approve the minutes of July 9, 2019. Seconded by Christy Jepson.

Aye: Katie Leavitt, Christy Jepson, Brandi Meiners.

Motion passed 3-0.

5. **Approval of the 2019 Holiday Schedule Revision.**

Motion made by Brandi Meiners to approve the schedule with the suggested revisions. Seconded by Christy Jepson.

Aye: Katie Leavitt, Christy Jepson, Brandi Meiners, Pam King.

Motion passed 4-0.

6. **Director’s Report: Melissa Grygla.**

A financial update was given at this meeting.

7. **Annual Update**

The annual update about the general growth of the library, upcoming challenges, and successes was provided to the library board. See the attached presentation.

8. **Announcements:**

a. **Next Meeting:** Tuesday, September 10th, at 6:30 PM.

9. **Meeting Adjourned Without Objection at 7:24 p.m. by Chair.**

Motion made by Brandi Meiners to adjourn the meeting. Seconded by Christy Jepson.

Aye: Katie Leavitt, Christy Jepson, Brandi Meiners, Pam King.

Motion passed 4-0.

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Date of Approval

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Library Board Chair  
Katie Leavitt

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Library Board Secretary  
Pam King



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### **Library Holiday Schedule**

The 2019 original holiday schedule was approved by the City of Saratoga Springs Library Board on Tuesday, November 13, 2018. The 2019 holiday schedule revision correcting the dates of November holidays was approved by the City of Saratoga Springs Library Board on Tuesday, July XX, 2019.

Tuesday, January 1, 2019	New Year's Day
Monday, January 21, 2019	Martin Luther King Day
Monday, February 18, 2019	Presidents' Day
Monday, May 27, 2019	Memorial Day
Thursday, July 4, 2019	Independence Day
Wednesday, July 24, 2019	Pioneer Day
Monday, September 2, 2019	Labor Day
Friday, October 4, 2019	Close at 5:00 PM
Monday, October 14, 2019	Columbus Day
Thursday, October 31, 2019	Close at 5:00 PM
Wednesday, November 27, 2019	Close at 5:00 PM
Thursday, November 28, 2019	Thanksgiving Day
Friday, November 29, 2019	Day after Thanksgiving
Tuesday, December 24, 2019	Christmas Eve
Wednesday, December 25, 2019	Christmas Day
Tuesday, December 31, 2019	Close at 5:00 PM

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Katie Leavitt, Chair

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Pam King, Secretary