

# Consolidated Fee Schedule



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# COPY/GRAMA/MISCELLANEOUS

COPY/GRAMA/MISCELLANEOUS	
<b>Certification of Record</b>	\$1.00/certification
<b>Postage</b>	Actual cost to City
<b>Other costs</b>	Actual cost to City
<b>Copies/GRAMA Fees</b>	\$0.10/black & white printed page (8 1/2 x 11)
	\$0.15/black & white printed page (11 x 14)
	\$0.20/black & white printed page (11 x 17)
	\$0.20/redacted black & white printed page (8 1/2 x 11)
	\$0.75/color printed page **
	\$1.50/redacted color printed page**

\*\* The City may not be required to produce color copies of any record, the City may reply to an express request for color copies of a color document or color copies of a redacted color document and may charge as shown above.

The City shall not charge a fee for reviewing a record to determine whether it is subject to disclosure, except the cost of staff time for search, retrieval, and other direct administrative costs for complying with a request.

When, as a result of a record request, the City compiles a record in a form other than that normally maintained by the City, the City may charge for actual costs that include:

1. The per page charges set forth above;
2. The cost of staff time for compiling, formatting, manipulating, packaging, summarizing, or tailoring the record either into an organization or media to meet the person’s request;
3. The cost of staff time for search, retrieval, and other direct administrative costs for complying with a request; and
4. In the case of fees for a record that is the result of computer output other than word processing, the actual incremental cost of providing the electronic services and products together with a reasonable portion of the costs associated with formatting or interfacing the information for particular users, and the administrative costs as set forth in 2 and 3 above.

The hourly charge for 2, 3, and 4 above may not exceed the salary of the lowest paid employee who, in the discretion of the City Manager, has the necessary skill and training to perform the request. Notwithstanding any other provision of this policy, no charge shall be made for the first quarter hour of staff time.

The City may require payment of past fees and future estimated fees before beginning to process a request if (a) fees are expected to exceed \$50; or (b) the requester has not paid fees from previous requests. Any prepaid amount in excess of fees due shall be returned to the requester.

Res. R11-11 (2-15-11)

CITY CODE/PLANS/MISCELLANEOUS	
<b>Development Code, bound copy</b>	\$25.00
<b>Standards &amp; Specifications Manual</b>	\$50.00

# COPY/GRAMA/MISCELLANEOUS

Culinary Water Master Plan, bound copy	\$25.00
Secondary Water Master Plan, bound copy	\$25.00
Storm Drain Master Plan, bound copy	\$25.00
Sewer Master Plan, bound copy	\$25.00
Transportation Master Plan, bound copy	\$25.00
Personnel Policies & Procedures Manual	\$25.00
City Maps	\$20.00/24 x 36 color map
	\$15.00/18 x 24 color map
	\$5.00/11 x 17 color map
General Plan	\$15.00
Registration of Sex Offenders	\$19.00
City Pavilion Reservation	\$25.00
City Pavilion Booking (non-refundable portion of reservation fee in case of reservation cancellation)	\$10.00
Marina Annual Pass, Non-Resident	\$75.00
Marina Annual Pass, Resident	\$50.00
Street Light Lockable Fuse Box	\$230.00/box

# BUILDING

## Building Valuation

The building valuation for each structure shall be equal to the amount set forth by the International Code Council (ICC). Valuation is determined at 75% of the “Building Valuation Data” published by the ICC in Building Safety magazine.

## Building Permits

Building permit fee shall be as per fee schedule found in the International Residential Code.

## Escrow Bond Fees

These fees are collected for items that may not be able to be completed prior to final inspection due to weather conditions; will be refunded upon request by builder after completion of items.

ESCROW BOND FEES	
Replacement of Sidewalks	\$100.00/section
Final Grade	\$200.00/lot
Remove Dirt Piles	\$500.00
Install Approach	\$500.00/2 car drive
	\$750.00/3 car drive
Replacement of Curb and Gutter	\$50.00/foot
Concrete Steps and Porches	\$5.00/sq. ft.
Flat Work Concrete	\$2.00/sq. ft
Asphalt	\$2.00/sq. ft

## Other Inspections and Fees

OTHER INSPECTIONS AND FEES	
Demolition, when required by the Building Official	\$25.00
Plan Review	65% of the building permit fee
Inspections * outside normal business Hours (min. charge two (2) hours)	\$47.00/hour
Re-inspection * (min. charge one (1) hour)	\$47.00/hour
Inspections for which no fee is specifically indicated (min. charge one (1) hour)	\$47.00/hour
Additional plan reviews required by changes, additions, or revisions to the plans (min. charge one (1) hour)	\$47.00/hour
For use of outside consultants for plan reviews, inspections, or both	Actual costs**
Permits not requiring complete plan review	25% of building permit fees

# BUILDING

State of Utah inspector training	1% of permit fee
Basement Inspection	\$100.00***

\* Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employee(s) involved.

\*\* Actual cost includes administrative overhead costs.

\*\*\* This fee covers the cost of future basement permit and inspection services if and when a homeowner decides to finish the basement portion of the home. That is, in the future, a homeowner can receive a permit and inspection related to finishing a basement at no charge.

## Electrical Permit Fees

ELECTRICAL PERMIT FEES	
Issuance of each Electrical Permit Fee	\$22.00/each
Issuance of each Supplemental Permit for which the original permit has not expired	\$6.50/each

NOTE: These fees are not applicable when an electrical permit is issued in conjunction with a building permit.

*System Fee Schedule* (NOTE: The following do not include permit issuing fees)

### *New Residential Buildings*

The following fees shall include the wiring and electrical equipment on each building or other electrical equipment on the premises constructed at the same time.

NEW RESIDENTIAL BUILDINGS	
New multi-family residential buildings (apartments and condominiums) having three (3) or more living units not including the area of the garage, carports, or other non-commercial automobile storage areas constructed at the same time	\$.045/sq. ft.
One (1) and two (2) family residential building not including garages, carports, and other minor accessory buildings constructed at the same time	\$.050/sq. ft.
All other types of residential occupancies and alterations, additions, and modifications to existing residential buildings	Use the Unit Fee Schedule

### *Private Swimming Pools*

# BUILDING

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## PRIVATE SWIMMING POOLS

New private, residential, in-ground swimming pools for single-family and multi-family occupancies including the complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping, and other similar electrical equipment directly related to the operation of a swimming pool	\$44.25/each pool
Other types of swimming pools, therapeutic whirlpools, spas, and alterations to the existing swimming pools	Use the Unit Fee Schedule

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### *Carnivals and Circuses*

Carnivals, circuses, or other traveling shows or exhibitions utilizing transportation type rides, booths, and attractions.

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## CARNIVALS AND CIRCUSES

Electric generators and electrically driven rides	\$22.00/each
Mechanically driven rides and walk-through attractions or displays having electric lighting	\$6.50/each
A system of area and booth lighting	\$6.50/each
Permanently installed rides, booths, displays, and attractions	Use the Unit Fee Schedule

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### *Temporary Power Service*

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## TEMPORARY POWER SERVICE

Temporary power service, pole-pole or pedestal including all pole or pedestal-mounted receptacle outlets and appurtenances	\$22.00/each
Temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sale stands, firework stands, etc.	\$11.00/each

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*Unit Fee Schedule* (NOTE: The following do not include permit issuance fees)

### *Receptacles, Switches, Light Outlets*

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## RECEPTACLES, SWITCHES, LIGHT OUTLETS

Receptacle switches, lights, or other outlets at which current is controlled. Except services, feeders, and meters.	\$1.00/each, first 20
	\$.065/each, additional fixtures

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NOTE: For multi-outlet assemblies, each 5 feet or fraction thereof may be considered as one outlet.

# BUILDING

## *Lighting Fixtures*

LIGHTING FIXTURES	
Lighting fixtures and other lamp holding devices	\$1.00/each first 20 \$.065/each, additional fixtures
Pole or platform-mounted fixtures	\$1.00/each
Theatrical type lighting fixtures or assemblies	\$1.00/each

## *Residential Appliances*

RESIDENTIAL APPLIANCES	
Fixed residential appliance or receptacle outlets for the same, including wall-mounted electric ovens, counter-mounted cooking tops, electric ranges, self-contained room, console or through wall air conditioners, space heaters, food waste grinder, dishwashers, washing machines, water heater, clothes dryers, or other motor-operated appliances not exceeding one horse power (HP-746W) in rating	\$4.25/each

NOTE: For other types of air conditions and other motor driven appliances having larger electrical ratings, see Power Apparatus

## *Non-Residential Appliances*

NON-RESIDENTIAL APPLIANCES	
Non-residential appliances and self-contained factory wired, non-residential appliances not exceeding one horse power (HP), Kilowatt(KW, or kilovolt ampere (KVA), in rating including medical or dental devices, food, beverage, and ice cream cabinets, illuminated show cases, drinking fountains, vending machines, or other similar types of equipment	\$4.25/each

## *Power Apparatus*

Motor, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioning, and heat pumps, cooking and baking equipment, and other apparatus.

POWER APPARATUS	
Rating in horse power (HP), kilowatt (KW), kilovolt-ampere (KVA), or kilovolt-Ampere-reactive (KVAR)	\$4.25/each, up to and including 1 \$11.00/each, over 1 and not over 10



# BUILDING

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\$22.00/each, over 10 and not over 50

\$100.00/each, over 50 and not over 100

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\$66.50/each, over 100

NOTES: Equipment and appliances having over 1 motor, transformer, heater, etc. the combined ratings may be used.

These fees include switches, circuit breakers, contractors, thermostats, relays, and other directly related equipment.

## *Busways*

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### BUSWAYS

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**Trolley and plug in type busways**

\$6.50/each 100 feet, or fraction thereof

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NOTES: An additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways.

A fee is not required for plug in type tools.

## *Signs, Outline Lighting, and Marquees*

Signs, outline lighting systems or marquees supplied from one branch circuit for each branch circuit within the same sign, outline lighting system, or marquee.

## *Services*

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### POWER APPARATUS

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**Services of 600 volts or less and not over 200 ampere in rating**

\$27.25/each

**Services of 600 volts or less and over 200 amperes to 1000 amperes in rating**

\$55.50/each

**Services over 600 volts and 1000 amperes in rating**

\$111.00/each

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## *Miscellaneous Apparatus, Conduits, and Conductors*

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### NON-RESIDENTIAL APPLIANCES

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**Electrical apparatus, conduits, and conductors for which a permit is required but for which no fee is herein set forth**

\$16.25

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NOTE: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment.

## *Other Inspection Fees*

# BUILDING

OTHER INSPECTION FEES	
Plan Review Fee (estimated fee may be required prior to review)	25% of electrical permit fee
Inspections Outside Normal Business Hours (min. charge two 2 hours)	\$47.00/hour
Re-Inspection	\$47.00/hour
Inspections for which no fee is specifically indicated (min. charge one-half hour)	\$47.00/hour
Additional Plan Review required by changes, additions, or revisions to plans or to plans for which an initial review has been completed (min. charge one-half hour)	\$47.00/hour
Single Family Dwelling Permit Application Deposit	\$200.00
Multi-Family and Commercial Permit Application Deposit	\$500.00
Release of Non-Compliance	\$50.00
State of Utah inspector training	1% of permit fee

\* Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employee(s) involved.

## Mechanical Permit Fees

RECEPTACLES, SWITCHES, LIGHT OUTLETS	
Permit issuance	\$22.00/each
Supplemental permit	\$6.50/each

NOTE: These fees are not applicable when a mechanical permit is issued in conjunction with a building permit.

*Unit Fee Schedule* (NOTE: The following do not include permit fees)

### *Furnaces*

FURNACES	
Installation or relocation of each forced air or gravity type furnace or burner including ducts and vents attached to such appliance, up to and including 100,000 Btu/h	\$13.25/each
Installation or relocation of each forced air or gravity type furnace or burner including ducts and vents attached to such appliance over 100,000 Btu/h	\$16.26/each
Installation or relocation of each floor furnace, including vent	\$13.25/each
Installation or relocation of each suspended heater, recessed wall heater or floor mounted unit heater	\$13.25/each

# BUILDING

## *Appliance Vents*

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### APPLIANCE VENTS

Installation, relocation, or replacement of each appliance vent installed and not included in the application permit	\$6.50/each
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## *Repairs and Additions*

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### REPAIRS AND ADDITIONS

Repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	\$12.25/each
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## *Boiler, Compressors, and Absorption Systems*

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### BOILERS, COMPRESSORS, AND ABSORPTION SYSTEMS

Boiler, Compressors, and Absorption Systems Installation, relocation of each boiler or compressor to and including three 3 horse power, or each absorption system to and including 100,000 Btu/h (29.3kw)	\$13.15/each
Installation, relocation of each boiler or compressor over three 3 horsepower (10.6kw) to and including 15 horsepower (52.7kw) or each absorption system over 100,000 Btu/h (29.3kw) to and including 500,000 Btu/h (146.6kw)	\$24.25/each
Installation or relocation of each boiler or compressor over 15 horsepower (52.7kw) to and including 30 horsepower (105.5kw) or absorption system over 500,000 Btu/h (146.6kw) to and including 1,000,000 Btu/h (293.1kw)	\$33.25/each
Installation or relocation of each boiler or compressor over 30 horsepower (105.5kw to and including 50 horsepower (176.6kw), or absorption system over 100,000 Btu/h (293.1kw) to and including 1,750,000 Btu/h (512.9kw)	\$49.50/each
Installation or relocation of each boiler or compressor over 50 horsepower (176.6kw), or absorption system over 1,750,000 Btu/h (512.9kw)	\$82.75/each

## *Air Handlers*

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### AIR HANDLERS

Air handling unit to and including 10,000 cubic feet per minute, including ducts attached thereto	\$9.50/each
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# BUILDING

NOTE: This fee does not apply to an air handling unit which is a portion of a factory-assemble appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.

## *Evaporative Coolers*

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EVAPORATIVE COOLERS	
Evaporative cooler other than portable type	\$9.50/each

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## *Ventilation and Exhaust*

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VENTILATION AND EXHAUST	
Ventilation connected to a single duct	\$6.50/each
Ventilation system which is not a portion of a heating or air-conditioning system authorized by a permit	\$9.50/each
Installation of each hood which is served by a mechanical exhaust	\$9.50/each

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## *Incinerators*

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INCINERATORS	
Installation or relocation of each domestic type incinerator	\$16.25/each
Installation or relocation of each commercial or industrial type incinerator	\$66.20/each

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## *Miscellaneous*

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MISCELLANEOUS	
Appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the code	\$9.50/each

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## *Other Inspections and Fees*

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OTHER INSPECTIONS AND FEES	
Plan Review (estimated fees may be required prior to review)	25% of the Mechanical Permit fee
Inspections outside normal business hours(min. charge two 2 hours)	\$47.00/hour
Re-Inspections under provisions of the code	\$47.00/hour

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# BUILDING

Inspections for which no fee is specifically indicated (min. charge one-half hour)	\$47.00/hour*
Additional plan reviews required by changes, additions or revisions to plans, or to plans for which an initial review has been completed (min. charge one-half hour)	\$47.00/hour
State of Utah Inspector Training	1% of permit fee

\* Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of employee(s) involved.

## Plumbing Permit Fees

PLUMBING PERMITS FEES	
Permit Issuance	\$22.00/each
Supplemental Permit Issuance	\$10.00/each

NOTE: These fees are not applicable when a permit is issued in conjunction with a building permit.

*Unit Fee Schedule* (NOTE: The following do not include permit issuing fees)

### *Fixtures and Vents*

FIXTURES AND VENTS	
Plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping, and backflow protection thereof)	\$8.75/each
Repair or alteration of drainage or vent piping fixtures	\$4.25/each

### *Sewers, Disposal Systems, and Interceptors*

FURNACES	
Building sewer and each trailer park sewer	\$33.25/each
Cesspool	\$33.25/each
Private sewage disposal system	\$66.50/each
Industrial waste pretreatment interceptor, its traps and vents, except kitchen type grease interceptor functioning as fixture traps	\$17.75/each
Rainwater systems, inside building	\$8.75/drain

### *Water Piping and Water Heaters*

WATER PIPING AND WATER HEATERS	
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# BUILDING

Installation, alteration or repair of water piping or water treating equipment, or both	\$4.25/each
Water heater including vents	\$11.00/each

## *Gas Piping Systems*

WATER PIPING AND WATER HEATERS	
Gas piping system of one to five outlets	\$5.50/each
Additional outlet over five	\$1.00/each

## *Lawn Sprinklers, Vacuum Breakers, and Backflow Prevention Devices*

LAWN SPRINKLERS, VACUUM BREAKERS, AND BACKFLOW PREVENTION DEVICES	
For each lawn sprinkler system on any one meter, including backflow prevention devices	\$13.25/each
Atmospheric type vacuum breakers or backflow protection devices not included in item #1	\$11.00/1 to 5 devices
	\$2.00/each, over 5 devices
Backflow prevention device other than atmospheric-type vacuum breakers	\$11.00/each, two inches (2") (50.8mm) or smaller
Rainwater systems, inside building	\$22.00/each, over 2" (50.8mm)

## *Swimming Pools*

LAWN SPRINKLERS, VACUUM BREAKERS, AND BACKFLOW PREVENTION DEVICES	
Public Pool	\$81.50/each
Public Spa	\$54.25/each
Private Pool	\$54.25/each
Private Spa	\$27.00/each

## *Miscellaneous*

MISCELLANEOUS	
Appliance or piece of equipment regulated by the Plumbing Code but not classed in any other appliance category, or for which no other fee is listed in this code	\$8.75/each

# BUILDING

## *Other Inspections and Fees*

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<b>OTHER INSPECTIONS AND FEES</b>	
<b>Plan Review (estimated fees may be required prior to review)</b>	25% of the Plumbing Permit fee
<b>Inspections outside normal business hours(min. charge two 2 hours)</b>	\$47.00/hour
<b>Re-Inspections under provisions of the code</b>	\$47.00/hour
<b>Inspections for which no fee is specifically indicated (min. charge one-half hour)</b>	\$47.00/hour*
<b>Additional plan reviews required by changes, additions or revisions to plans, or to plans for which an initial review has been completed (min. charge one-half hour)</b>	\$47.00/hour
<b>State of Utah Inspector Training</b>	1% of the plumbing permit fee

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\* Or the total hour cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employee(s) involved.

# BUSINESS LICENSE

## General Businesses

GENERAL BUSINESSES	
Administrative Fee	\$25.00/one-time
General Businesses	\$50.00, plus \$25.00 for each employee over one (\$500.00 maximum)
Home Based Businesses/Occupations	\$0.00
<p>*There is no fee for Home Occupations unless after review, and possible inspection, it has been determined the combined offsite impact of the home based business and the primary residential use materially exceeds the offsite impact of the primary residential use alone.</p> <p>**Three or more customers or deliveries per day also requires a home occupation permit, which is a separate application and is only allowed in single family homes.</p>	

## Liquor/Beer Licenses

LIQUOR/BEER LICENSES	
Liquor License	\$100.00/annually

## Liquor/Beer Permits

LIQUOR/BEER PERMITS	
Beer/Liquor Permit – Class A, Class B, Class C, Class D, Class E	\$300.00/annually
Single-Event Permit	\$50.00

## Temporary Licenses- Canvasser, Solicitors, other Itinerant Merchants

OTHER INSPECTIONS AND FEES	
Pawn Broker, Swap Meets, Secondhand Dealers*	\$50.00, plus \$25.00/each employee over one (\$500.00 maximum)/annually
Exhibition or Performances	\$100.00/24 hour period
Carnival or Circus*	\$300.00/day, plus \$75.00/week per ride
Dance Hall	\$100.00/annually



# BUSINESS LICENSE

<b>Itinerant (Transient)</b>	\$100.00/annually, plus 35.00/employee over one
<b>Junk Dealer*</b>	\$100.00/annually
<b>Auctioneer*</b>	\$100.00/annually or \$25.00/day
<b>Arts &amp; Crafts Exhibit*</b>	\$35.00 annual fee, plus \$100.00/exhibit (\$400.00 maximum)

Ord. 11-9; Ord. 98-0728-1, Municipal Code Title 5

# COMMUNITY DEVELOPMENT

## Applications

APPLICATIONS			
<u>Application Type</u>	<u>Fee</u>	<u>Reviews/Meetings Included</u>	<u>Cost per Additional Review/Meeting</u>
<b>Annexation Application</b>	\$1,000 + \$10 per acre	Reviews – 3	\$400
		Planning Commission – 1	\$1,350
		City Council - 2	\$1,050
<b>Code Amendment</b>	\$3,500	Reviews – 2	\$1,300
		Planning Commission – 1	\$1,050
		City Council - 1	\$900
<b>Change of Use Permit</b>	\$100	Reviews – 1	\$100
<b>Community Plan - New</b>	\$2,500 + \$50 per acre	Reviews – 5	\$1,700
		Planning Commission – 2	\$1,100
		City Council - 2	\$1,000
<b>Community Plan – Major Amendment</b>	\$2,500 + \$25 per acre	Reviews – 2	\$1,100
		Planning Commission – 1	\$1,200
		City Council - 1	\$1,000
<b>Community Plan – Minor Amendment</b>	\$750	Reviews – 1	\$400
<b>Concept Plan</b>	\$1,250	Reviews – 1	\$1,250
<b>CUP – General (Council Approval Required)</b>	\$1,000	Reviews – 2	\$1,000
		Planning Commission – 1	\$975
		City Council - 1	\$1,000
<b>CUP – Amendment (Staff Approval)</b>	\$500	Reviews – 1	\$600
<b>CUP – Home Occupation (PC Approval)</b>	\$500	Reviews – 1	\$875
		Planning Commission – 1	\$950
<b>CUP – Home Occupation (Staff Approval)</b>	\$150	Reviews – 1	\$600
<b>Development Agreement</b>	\$1,500	Reviews – 2*	\$1,200
		Planning Commission – 0	\$1,200
		City Council - 0	\$1,050
<b>Development Agreement – Major Amendment</b>	\$1,000	Reviews – 2*	\$1,200
		Planning Commission – 0	\$1,200

# COMMUNITY DEVELOPMENT

		City Council - 0	\$1,050
<b>Development Agreement – Minor Amendment</b>	\$750	Reviews – 2*	\$1,200
		Planning Commission – 0	\$1,200
		City Council - 0	\$1,050
<b>Final Plat – Residential</b>	\$500 + \$50 per lot	Reviews – 2	\$1,450
<b>Final Plat – Commercial</b>	\$500	Reviews – 2	\$1,450
<b>General Plan Amendment</b>	\$1,000	Reviews – 2	\$1,200
		Planning Commission – 1	\$1,000
		City Council – 1	\$875
<b>Lot Line Adjustment</b>	\$350 + \$20 per lot + actual cost of recording fees	Reviews – 3	\$1,100
<b>Master Development Agreement</b>	\$5,000	Reviews – 3	\$1,750
		Planning Commission – 1	\$1,200
		City Council - 1	\$1,000
<b>Master Development Agreement – Major Amendment</b>	\$2,500	Reviews – 3	\$1,400
		Planning Commission – 1	\$1,150
		City Council - 1	\$1,000
<b>Master Development Agreement – Minor Amendment</b>	\$1,000	Reviews – 2	\$1,200
<b>Minor Subdivision</b>	\$1,200	Reviews – 3	\$950
<b>Plat Amendment – Does not Affect ROW</b>	\$1,000 + \$50 per lot	Reviews – 2	\$1,200
		Planning Commission – 1	\$1,200
<b>Plat Amendment – Affects ROW</b>	\$1,000 + \$50 per lot	Reviews – 2	\$1,200
		City Council – 1	\$1,050
<b>Plat Amendment – Staff Approval</b>	\$500 + \$50 per lot	Reviews – 2	\$900
<b>Plat Vacation</b>	\$750.00		
<b>Preliminary Plat – Residential</b>	\$500 + \$100 per lot for lots 1 – 50; \$25 for each additional lot after 50	Reviews – 3	\$1,700
		Planning Commission – 1	\$1,100
		City Council - 1	\$1,000
<b>Preliminary Plat – Commercial</b>	\$500 + \$100 per lot	Reviews – 3	\$1,700
		Planning Commission – 1	\$1,100
		City Council - 1	\$1,000

# COMMUNITY DEVELOPMENT

<b>Rezone – Downzone (less dense than GP)</b>	\$0	Reviews – 3 Planning Commission – 1 City Council - 1	\$1,050 \$1,150 \$1,050
<b>Rezone – Same as GP</b>	\$3,000	Reviews – 3 Planning Commission – 1 City Council - 1	\$1,050 \$1,150 \$1,050
<b>Rezone – Upzone (more dense than GP)</b>	\$5,750	Reviews – 3 Planning Commission – 1 City Council - 1	\$1,050 \$1,150 \$1,050
<b>Sign – Permanent</b>	\$100 for the first sign + \$50 for each additional sign	Reviews – 1	\$100
<b>Sign – Temporary</b>	\$100 for the first sign + \$100 for all additional signs (\$200 max)	Reviews – 1	\$100
<b>Site Plan – Residential</b>	\$60 per unit or \$5000, whichever is less	Reviews – 3 Planning Commission – 1 City Council - 1	\$1,600 \$1,100 \$1,050
<b>Site Plan – Non-residential</b>	\$5,000	Reviews – 3 Planning Commission – 1 City Council - 1	\$1,600 \$1,100 \$1,050
<b>Site Plan – Residential Major Amendment</b>	\$500 plus \$50 per unit	Reviews – 3 Planning Commission – 1 City Council - 1	\$1,600 \$1,100 \$1,050
<b>Site Plan – Non-residential Major Amendment</b>	\$500 plus \$50 per 1000 sq. ft. of building area, or per acre for outdoor	Reviews – 3 Planning Commission – 1 City Council - 1	\$1,600 \$1,100 \$1,050
<b>Site Plan – Minor Amendment</b>	\$250	Reviews – 1	\$1,000
<b>Street Dedication Plat</b>	\$500		
<b>Street/Right of Way Vacation</b>	\$2,000		
<b>Temporary Use</b>	\$125	Reviews – 1	\$125
<b>Village Plan - New</b>	Cost	Reviews – 3 Planning Commission – 2 City Council – 1	\$1,850 \$1,175 \$1,125

# COMMUNITY DEVELOPMENT

<b>Village Plan – Major Amendment</b>	Cost	Reviews – 2	\$1,350
		Planning Commission – 2	\$1,150
		City Council – 1	\$1,050
<b>Village Plan – Minor Amendment</b>	Cost	Reviews – 1	\$700

\*Assumes the application is made in conjunction with other land-use applications. If separate applications, then additional fees would apply.

Res. R17-94 (10-3-17)

## Hearing Examiner

HEARING EXAMINER	
Appeal of City Council/Planning Commission Decision	\$500
Appeal of Planning Director Decision	\$500
Variance	\$500

## Public Noticing

PUBLIC NOTICING	
Newspaper Public Notice Fee	\$75/advertisement
Mailed notice (postcards)	\$1/postcard

# NEW INSTALLATIONS OR NEW BUSINESS

Inspection Fees (Based on Engineer's Calculation of the total bond amount (115%) prior to any bond releases or reductions that may be authorized before the posting of the final bond amount).

INSPECTION FEES	
\$1.00 to \$50,000	5%
\$50,001 to \$250,000	2,500.00, plus 2.5% of remaining balance greater than \$50,000, but not more than \$250,000
\$250,001 to \$500,000	\$7,500.00, plus 2% of remaining balance greater than \$250,000 but not more than \$500,000
Over \$500,001	\$11,250.00, plus 1% of remaining balance greater than \$500,000.00

Res. R15-12 (3-31-15)

## Automatic Fire Sprinkler

AUTOMATIC FIRE SPRINKLER	
Inspection of plan(s), one visual inspection and one test for sprinkler or suppression system from 100 up to 10,000 square feet in area	\$109.00
Re-inspection	\$38.00

## Automatic Fire Suppression (Hood and Duct System)

AUTOMATIC FIRE SUPPRESSION	
Inspection of plan(s), one visual inspection and one test for a fire suppression system that is installed	\$109.00
Re-inspection	\$38.00

## Standpipe and Basement Pipe Inlet System

STANDPIPE AND BASEMENT PIPE INLET SYSTEM	
Inspection of plan(s), one visual inspection and one test for a fire standpipe or pipe inlet system that is installed	\$109.00
Re-inspection	\$38.00

## Fire Alarm System

# NEW INSTALLATIONS OR NEW BUSINESS

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## FIRE ALARM SYSTEM

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Inspection of plan(s), one visual inspection and one test for a fire alarm system from 100 to 10,000 square feet	\$109.00
Re-inspection	\$38.00

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### Carnival, Fair, and Temporary Use

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## CARNIVAL, FAIR, AND TEMPORARY USE

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Inspection of plan(s), one visual inspection and one test for a fire alarm system from 100 to 10,000 square feet	\$109.00
Re-inspection	\$38.00

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### Combustible Material Storage

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## COMBUSTIBLE MATERIAL STORAGE

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Inspection of the plan(s), one visual inspection of aisles and test sprinkler or suppression system that is installed for storage totaling no more than 2,500 cubic feet	\$71.00
Over 2,500 Cubic feet	\$38.00/hour
Re-inspection	\$38.00

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### Flammable and Combustible Liquid Vessel, Above-Ground and Underground, Outside or Within Structure

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## FLAMMABLE AND COMBUSTIBLE LIQUID VESSEL

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Inspection of plan(s), one visual inspection of electrical systems, clearances, liquid spill protection, galvanic protection, ventilation, explosion control and testing of tightness	\$109.00/unit
Re-inspection	\$38.00

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### Liquid Petroleum Gas Vessel, Above-Ground and Underground

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## LIQUID PATROLEUM GAS VESSEL

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Inspection of plan(s), one visual inspection of clearances, galvanic protection, and testing of tightness as per R710-7, Utah State Fire Marshall Laws, Rules and Regulations	\$54.00
Re-inspection	\$38.00
Each additional tank at same site	\$20.00

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# NEW INSTALLATIONS OR NEW BUSINESS

## Flammable and Combustible Liquid or Gas Dispensing (Except Motor Fuels)

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FLAMMABLE AND COMBUSTIBLE LIQUID OR GAS DISPENSING	
Inspection of plan(s), one visual inspection of electrical systems including grounding, clearances, liquid spill protection, ventilation and explosion control	\$71.00/dispensing area
Re-inspection	\$38.00

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## Motor Fuel Dispensing Station

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MOTOR FUEL DISPENSING STATION	
Inspection of plan(s), one visual inspection and one test for tightness of the tank(s) and piping	\$109.00
Re-inspection	\$38.00

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## Flammable and Combustible Liquid and Solid Mixing or Blending

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FLAMMABLE AND COMBUSTIBLE LIQUID AND SOLID MIXING OR BLENDING	
Inspection of plan(s), one visual inspection of electrical systems including grounding, clearances, liquid spill protection, ventilation and explosion control	\$109.00/dispensing area
Re-inspection	\$38.00

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## Repair Garage, Automotive Spray Booths, and Aircraft Hanger

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REPAIR GARAGE, AUTOMOTIVE SPRAY BOOTHS, AND AIRCRAFT HANGER	
Inspection of plan(s), one visual inspection of electrical systems, clearances, storage practices, storage of flammable and combustible materials	\$109.00
Re-inspection	\$38.00

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## Site Plan Reviews

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SITE PLAN REVIEWS	
Single family dwelling	\$54.00
Duplexes, Multi-Family dwelling, Planned Unit Development (PUD) and apartments	\$71.00
Commercial (minimum)	\$32.00

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# NEW INSTALLATIONS OR NEW BUSINESS

## Salvage, Wrecking, Impound Lot

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SALVAGE, WRECKING, IMPOUND LOT	
Inspection of plan(s), one visual inspection for compliance to adopted Fire Codes	\$109.00
Re-inspection	\$38.00

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## Fireworks Display in Permanent Structure, Temporary Firework Tent Stand, and Temporary Firework Stand

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FIREWORKS DISPLAY	
Inspection of plan(s), one visual inspection for compliance to adopted Fire Codes	\$54.00
Re-inspection	\$38.00

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# INSPECTION OF EXISTING OCCUPANCIES, SYSTEMS, AND PERMITS

## Automatic Fire Sprinkler System

AUTOMATIC FIRE SPRINKLER SYSTEM	
Inspection and one test for sprinkler system from 100 up to 10,000 square feet in area	\$76.00
Over 10,000 square feet	X \$0.02
Each re-inspection shall be charged at a rate of 75% of the total cost as calculated above	\$57.00

## Basic Fire Inspection

BASIC FIRE INSPECTION	
Preschool, home daycare with one reinspection	\$57.00
All other classifications	\$57.00
Each re-inspection shall be charged at a rate of 75% of the total cost as calculated above	\$42.00

## Combustible Material Storage

COMBUSTIBLE MATERIAL STORAGE	
Basic fire inspection, visual inspection for compliance to adopted Fire Codes	\$57.00
Each re-inspection shall be charged at a rate of 75% of the total cost as calculated above	\$42.00

## Dry-Cleaning Plant

DRY-CLEANING PLANT	
Basic fire inspection, visual inspection for compliance to adopted Fire Codes	\$57.00
Each re-inspection shall be charged at a rate of 75% of the total cost as calculated above	\$42.00

**Dust Producing Operation** (Grain Elevator, Flour Starch Mill or Plant Pulverizing Aluminum, Coal, Magnesium, Spices, Coca, Sugar, or Other Operation Producing Dusts as Defined in the International Fire Code and NFPA)

# INSPECTION OF EXISTING OCCUPANCIES, SYSTEMS, AND PERMITS

## DUST PRODUCING OPERATION

Basic fire inspection up to 10,000 square feet in area	\$76.00
Over 10,000 square feet in area	Total square feet x \$0.02 plus basic fire inspection fee
Each re-inspection shall be charged at a rate of 75% of the total cost as calculated above	\$57.00

### Fire Hydrant

## FIRE HYDRANT

Test for residual, static pressures and gallons	\$95.00/unit
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### Fire Alarm System

## FIRE ALARM SYSTEM

Inspection of plan(s), one visual inspection up to 10,000 square feet	\$0.00
Over 10,000 square feet in area	Total square feet x \$0.02 plus basic fire inspection fee

### Flammable and Combustible Vessel, Above-Ground and Underground

## FLAMMABLE AND COMBUSTIBLE VESSEL, ABOVE-GROUND AND UNDERGROUND

Visual inspection of electrical system, clearances, liquid spill protection, galvanic protection, ventilation, explosion control and testing of tightness of piping	\$71.00
Re-inspection	\$38.00

### Liquid Petroleum Gas Vessel, Above-Ground and Underground

## FLAMMABLE AND COMBUSTIBLE VESSEL, ABOVE-GROUND AND UNDERGROUND

Visual inspection of clearances, liquid spill protection, galvanic protection and testing of tightness as per R710-7, Utah State Fire Marshall Laws, Rules and Regulations	\$38.00
Re-inspection	\$38.00

### Flammable and Combustible Liquid Vessel within a Structure

# INSPECTION OF EXISTING OCCUPANCIES, SYSTEMS, AND PERMITS

## FLAMMABLE AND COMBUSTIBLE LIQUID VESSEL WITHIN A STRUCTURE

Visual Inspection of electrical systems, clearances, liquid spill protection, galvanic protection, explosion control, ventilation, and testing of piping for compliance to adopted Fire Codes	\$76.00
Re-inspection	\$38.00

### Flammable and Combustible Liquid Piping Within a Structure, Above-Ground and Underground

#### FLAMMABLE AND COMBUSTIBLE LIQUID PIPING WITHIN A STRUCTURE, ABOVE-GROUND AND UNDERGROUND

Visual inspection of electrical systems, clearances, galvanic protection, ventilation, explosion control, and testing of tightness of piping	\$76.00
Re-inspection	\$38.00

### Flammable and Combustible Liquid and Gas Dispensing Includes Motor Fuel Dispensing Station

#### FLAMMABLE AND COMBUSTIBLE LIQUID AND GAS DISPENSING INCLUDES MOTOR FUEL DISPENSING STATION

Visual inspection of electrical systems, clearances, galvanic protection, ventilation, explosion control and testing of tightness of piping	\$76.00/dispensing area
Re-inspection	\$38.00/dispensing area

### Flammable and Combustible Liquid and Solid Mixing or Blending

#### FLAMMABLE AND COMBUSTIBLE LIQUID AND SOLID MIXING OR BLENDING

Visual inspection of electrical systems, clearances, ventilation, explosion control, and liquid spill	\$76.00/ area
Re-inspection	\$38.00/ area

### Fumigation or Thermal Insecticidal Fogging

#### FUMIGATION OR THERMAL INSECTICIDAL FOGGING

To operate a business of fumigation or thermal insecticidal fogging and to maintain a room, vault, or chamber in which a toxic or flammable fumigant is used	\$76.00
Re-inspection	\$38.00/ area

# INSPECTION OF EXISTING OCCUPANCIES, SYSTEMS, AND PERMITS

## Salvage, Wrecking and Impound Lot

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SALVAGE, WRECKING AND IMPOUND LOT	
Inspection of plan(s), one visual inspection for compliance to adopted Fire Codes	\$92.00
Re-inspection	\$38.00

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## Lumber Storage

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LUMBER STORAGE	
Under 100,000 board feet - visual inspection of electrical systems, fire access roads, ducts, ventilation, explosion control, fire alarms, fire sprinklers and hydrants	\$76.00
Re-inspection	\$38.00

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## Refrigeration System

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REFRIGERATION SYSTEM	
Visual inspection of electrical systems, clearances, ducts, ventilation, explosion control, testing alarms and equipment, storage of flammable and combustible materials, and all compliance records	\$76.00
Re-inspection	\$38.00

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# CODE ENFORCEMENT

## Hearings

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HEARING FOR DEFAULT HEARING OR ADMINISTRATIVE	
Code Enforcement Hearings	\$100.00 if responsible Person is unsuccessful or fails to appear after proper notice.

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## Extension

Regardless of whether an extension is granted or denied, the following fees shall apply to all administrative code enforcement compliance deadline extension requests.

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EXTENSION	
First Request	\$0
Second Request	\$50.00
Additional Requests	\$100.00/request

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Res. No. R15-43 (9-15-15)

# EMS SERVICES

## EMS SERVICES

Billing rates are as adopted by the State of Utah and available Utah Administrative Code R426-8.

R426. Health, Family Health and Preparedness, Emergency Medical Services.

Rule R426-8. Emergency Medical Services Ground Ambulance Rates and Charges.

As in effect on October 1, 2017

Table of Contents

- [R426-8-1. Authority and Purpose.](#)
- [R426-8-2. Ground Ambulance Transportation Revenues, Rates, and Charges.](#)
- [KEY](#)
- [Date of Enactment or Last Substantive Amendment](#)
- [Notice of Continuation](#)
- [Authorizing, Implemented, or Interpreted Law](#)

Additional Information

Contact

For questions regarding the *content* or *application* of rules under Title R426, please contact the promulgating agency (Health, Family Health and Preparedness, Emergency Medical Services). A list of agencies with links to their homepages is available at <https://www.utah.gov/government/agencylist.html>.

# POLICE DEPARTMENT

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POLICE DEPARTMENT	
Case Photos	\$13.00
Court Prints	\$10.00
False Alarm Fees	\$13.00
- 1 <sup>st</sup> Alarm in Calendar Year	
- 2 <sup>nd</sup> Alarm	
- 3 <sup>rd</sup> Alarm	
- 4 <sup>th</sup> Alarm and every False Alarm thereafter in a Calendar Year	
Fingerprint Card	
- Resident	\$10.00
- Non-Resident	\$20.00
- Additional Card, up to 2 Cards	\$5.00 each
Loss Report	\$13.00
Police Clearance	\$8.00
Sex Offender Registration	\$19.00
Traffic Accident Report	\$13.00

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# UTILITY RATES AND FEES

## Excavation Permits – Asphalt, Concrete Cuts, Unimproved Surface

EXCAVATION PERMITS – ASPHALT, CONCRETE CUTS, UNIMPROVED SURFACE	
Minimum fee for cuts in paved surfaces more than 3 years old	\$200.00
Minimum fee for cuts in paved surfaces 3 years old or less	\$800.00
Cutting into City Road or Utility without Permit	\$1000.00/occurrence

## Water Rates Service Fees

WATER RATES SERVICE FEES	
Deposit	\$120.00
Residential Minimum Monthly Charge (includes 1st 3,000 gallons)	\$17.75
Residential Minimum Monthly Charge (Master Metered) (includes 1st 3,000 gallons)	\$17.75 x # of units served
Residential Monthly Usage Rate	
3,001-7000 gallons	\$2.40/1,000 gallons
7,001 – 12,000 gallons	\$3.25/1,000 gallons
12,001 gallons and greater	\$4.00/1,000 gallons
Non-Residential Minimum Monthly Charge	
¾”	\$17.75
1”	\$23.08
1.5”	\$28.40
2”	\$46.15
3”	\$177.50
4”	\$225.43
6”	\$339.03
8”	\$468.60

## Secondary Water Rates and Fees

SECONDARY WATER RATES AND FEES	
Single Family Residential Base Fee	\$65.00/acre
Base Fee for All Other Types of Account (Non-Single Family Residential)	\$65.00/irrigable acre

# UTILITY RATES AND FEES

Single Family Residential Monthly Allotment (Thousand Gallons)	Gross lot acreage x 108.793732
Monthly Allotment for Non-Single Family Residential Accounts (Thousand Gallons)	Irrigable lot area x 152.99127
<b>Secondary Water Usage Rates</b>	
0 - 75% of allotment	\$.35/1,000 gallons
75 – 100% of allotment	\$1.00/1,000 gallons
100 – 150% of allotment	\$1.25/1,000 gallons
150 – 200% of allotment	\$2.00/1,000 gallons
200 – 250% of allotment	\$3.00/1,000 gallons
Above 250% of allotment	\$3.80/1,000 gallons

Res. No. R15-17 (4-21-15)

## Leak Forgiveness Program

Because the cost of a leak in a residential customer’s irrigation system can be costly, the City established a leak forgiveness policy with the following guidelines:

1. Participation is only available to residential customers.
2. This policy only applies to water leaks and does not apply to customers who overwater or establish new sod.
3. Each account is eligible to request forgiveness up to once per year.
4. The City will only forgive an amount over 150% of the resident’s allotment.
5. The residents must request the forgiveness no later than 30 days after the high water bill’s due date.
6. Customers must be current on their City utility account (with the exception of the month for which they are requesting to use this leak forgiveness policy).
7. Sufficient proof and/or documentation evidencing a leak may be required to be provided by the resident before the City forgives any amount.

Res. No. R15-17 (4-21-15)

## Sewer Rate and Fees

SEWER RATE AND FEES	
Residential Minimum Monthly Charge (includes 1st 3,000 gallons)	\$31.36
Residential Minimum Monthly Charge (Master Metered) (includes 1st 3,000 gallons)	\$31.36 x # of units served
<b>Residential Monthly Usage Rate</b>	
3,001-7000 gallons	\$3.70/1,000 gallons
7,001 – 12,000 gallons	\$3.92/1,000 gallons
12,001 gallons and greater	\$4.09/1,000 gallons

# UTILITY RATES AND FEES

Non-Residential Minimum Monthly Charge	
3/4"	\$20.16
1"	\$20.16
1.5"	\$26.21
2"	\$32.26
3"	\$52.42
4"	\$201.60
6"	\$256.03
8"	\$385.06
Non-Residential Monthly Usage Rate	
	\$3.45/1,000 gallons

## Storm Drain Charge

STORM DRAIN CHARGE	
Minimum Monthly Charge	\$6.00/ERU
Ordinance 17-9 (3-7-17)	

## Garbage Cans

GARBAGE CAN CHARGE	
First Garbage Can	\$12.65
2nd Garbage Can	\$12.65
Resolution R17-107 (12-5-17)	

## Recycle Cans

RECYCLE CANS	
First Recycling Can	\$0.00
Each Additional Recycling Can	\$3.16
Resolution R17-107 (12-5-17)	

## Utility Delinquency Fee

UTILITY DELINQUENCY FEE	
Fee	\$15.00 after 60 days from due date (with a minimum balance of \$25)

# UTILITY RATES AND FEES

## Utility User Reconnect Fee

UTILITY USER RECONNECT FEE	
First	\$25.00
Second	\$50.00
Subsequent	\$100.00

## Meter Connection Fees

METER CONNECTION FEES	
Single Family Residential Meter	\$600.00
One Inch (1") Meter	\$700.00
One and One-Half Inch (1 ½") Meter	\$975.00
Two Inch (2") Meter	\$1875.00

Res. No. R09-10 (4-28-09)

## Street Lighting Utility Fees

STREET LIGHTING UTILITY FEES	
Single Family Residential	\$2.83/Unit EUR/Month
Multi-Family Residential	\$2.83/Unit EUR/Month
Non-Residential	\$2.83/One Hundred Feet (100') of street frontage with a minimum of one (1)/Utility Account
Open Space Property	\$0.00
Agricultural Property	\$2.83/Utility Account

Res. No. R16-66 (11-15-16)

## Street Lighting Special Improvement District (SID) Fee

STREET LIGHTING SPECIAL IMPROVEMENT DISTRICT (SID) FEE	
Street Lighting SID	\$0.00

Res. No. R16-67 (11-15-16)

# ENGINEERING FEES AND PERMITS

	<u>Fee</u>	<u>Reviews/Meetings Included</u>	<u>Cost per Additional Review/Meeting</u>
<b>Design Revision Review</b>		Preliminary Review – 1 Final Review – 1	
<b>TOTAL COST PER SHEET</b>	\$75.00		
<b>Off-Site Improvement Review</b>		Preliminary Review – 2 Final Review - 2	
<b>TOTAL COST PER SHEET</b>	\$150.00		\$75.00

Resolution R17-94 (10-3-17)

## PERMITS

### Grading Permit Fees

	<u>Fee</u>	<u>Reviews/Meetings Included</u> <u>Fee Basis</u>
<b>Base Administrative Fee (Regular)</b>	\$200.00	Fixed
<b>Base Administrative Fee (Engineered)</b>	\$325.00	Fixed
<b>SWPPP Review</b>	\$200.00	Fixed
<b>Additional SWPPP Review</b>	\$50.00	Per review
<b>Regular Permit Review (less than 1,000 cubic yards)</b>	\$150.00	Per Sheet (includes 2 Reviews)
<b>Engineered Permit Review (greater than 1,000 yards)</b>	\$150.00	Per Sheet (includes 2 Reviews)
<b>Additional Review (Regular or Engineered)</b>	\$75.00	Per Review Per Sheet
<b>Base Inspection Fee</b>	\$1,825.00	Per 10 Acres
<b>Additional Inspection Fee (Engineered)</b>	As calculated under Engineering Review Fees	By percent of Bond amount

Resolution R17-94 (10-3-17)

# ENGINEERING FEES AND PERMITS

## Encroachment Permit Fees

	<u>Fee</u>	<u>Reviews/Meetings Included</u>
		<u>Fee Basis</u>
<b>Base Administrative Fee (Bond not required)</b>	\$200.00	Fixed
<b>Base Administrative Fee (Bond required *)</b>	\$325.00	Fixed
<b>Engineering Review</b>	\$150.00	Per sheet (includes 2 Reviews)
<b>Additional Engineering Review</b>	\$75.00	Per review per sheet
<b>Base Inspection Fee</b>	\$1,825.00	Per 10 Acres
<b>Additional Inspection Fee (Bond required *)</b>	As calculated under Engineering Review Fees	By percent of Bond amount
<p><b>*Bonds required for all encroachment permits except when completed with a capital project or with a development/franchise agreement.</b></p>		

Resolution R17-94 (10-3-17)

# LIBRARY

## LIBRARY

### A. Card Fees.

Type	Amount
New Library Card	\$1.00
Non-Resident Card	\$20.00/1 year
Non-Resident Card, membership in a Library that is a full member of the North Utah County Library Cooperative	\$0.00
Replacement Card	\$1.00

B. **Material Fines.** Materials must be returned to the Library by the close of business on the date an item is due to avoid late fines. Fines will not be assessed on Sundays, holidays or days the Library is closed.

Type	Loan Period	Fine Per Day
Audio Books	21 days	\$0.10
Books	21 days	\$0.10
DVDs	7 days	\$0.25
Inter-Library Loans	As determined by the lending Library	As determined by the Lending Library
Kits	21 days	\$0.10
Video Games	7 days	\$0.25

### C. Proctoring Fees.

i. **Resident:** A free appointment can be scheduled 48 hours in advance and is based on availability. If an appointment is not made 48 hours in advance, residents will be required to pay a \$5.00 fee per exam.

ii. **Non-Residents:** For non-residents proctoring is available for a \$5.00 fee per exam. An appointment is required 48 hours in advance and is based on availability. If an appointment is not made 48 hours in advance, non-residents will be required to pay an additional \$5.00 fee per exam for late notice.

### D. Damaged Items, Los Items, and Processing Fees.

Type	Amount
Damage: Audio Book Case - Multi-Disk Ringed Case	\$8.00
Damage: Irreparable	Current replacement cost plus \$5.00 processing fee
Damage: Media Case – Multi-Disk	\$2.50
Damage: Media Case – Single Disk	\$1.00

# LIBRARY

Lost Item	Current replacement cost plus \$5.00 processing fee
Processing Fee: Barcode	\$2.00
Processing Fee: Damaged Item	\$5.00
Processing Fee: Lamination	\$3.00
Processing Fee: Lost Item	\$5.00
Processing Fee: Spine Label	\$1.00
Processing Fee: RFID Tag	\$2.00

E. **Inter Library Loan Postage Fee.** This fee is \$3.00 or the postage cost, whichever is greater, will be charged for items which are borrowed from other libraries and postmarked back to the originating library.

F. **Printing.** The cost to print from public computers is \$0.10 per page using black ink or \$0.25 per page using color ink.

G. **Library Tote.** This fee is \$8.00.

H. **Programs.** As determined by the Library.

Resolution R18-9 (2-6-18)



# POLICIES

## 1. **PAYMENT OF CHARGES, REIMBURSEMENT OF PROFESSIONAL FEES, AND COLLECTION OF PAST DUE ACCOUNTS**

This section amends, enacts new provisions, and restates and consolidates prior resolutions of the Government Body of the City of Saratoga Springs and clarifies the requirements for collection of facilities, construction payments, past due accounts and other remedies to collect past due accounts from development applicants and others.

As additional fees for development review and approval, each development applicant shall be responsible to reimburse the City of Saratoga Springs for all excess fees and charges plus 10% administrative costs incurred by the City of Saratoga Springs in the review and processing of the development applications for subdivision, site-plan review, building permit, master development plan (original or amended) or other development review. Existing application fees stated above payable by applicants include reasonable monetary charges for professional services required to the City to review and process the developers application, however, if the project or development review requires more professional or other third party services than anticipated and provided for in the original application fee, the developer shall be responsible to reimburse the City for the excess reasonable fees and charges incurred in the review, processing and compliance assurance required by the City to complete consideration of the developers application. Such fees and charges shall accrue to, and are payable by, the development entity which executes the development application, or enters into a development agreement with the City of Saratoga Springs as required under the City Development Code.

The City shall bill developers for excess reimbursable fees accruing under paragraph A above and all other charges on a regular basis within forty-five (45) days of the payment of such reimbursable fees and/or accrual of other charges to the developer by the City. The billing by the City shall be in reasonable detail to permit the developer applicant to determine the reason for the expenditure, the project for which the fees or charges were incurred, and the rate or other basis for the reimbursement or other charge. Billings for reimbursable fees are due upon receipt and if the balance due is not paid within thirty (30) days of mailing, the developer applicant account is delinquent and the developer applicant is in default on its reimbursement fee obligations to the City. Every billing statement from the City to a developer shall be deemed correct, accurate, undisputed and due in full unless the City Treasurer is notified in writing of a disputed bill in reasonable detail to ascertain the exact question or matter in dispute which thirty (30) days of the postmarked date on the mailed statement or the date of hand-delivery if the statement is not delivered through the U.S. Mail.

Developer/applicant, or their representatives, may informally confer with City staff to obtain further information, ask questions, and receive clarification of charges included on the billings. An informal conference may result in changes to the invoice from the City to the developer applicant.

If the developer applicant does not dispute the billing, request information and engage in an informal conference with staff concerning the billing, the invoice shall be due thirty (30) days from the date of the invoice. Billed invoices shall be due and payable to the City thirty (30) days from the date of the invoice in the case of undisputed invoices and fifteen (15) days after receipt of a corrected invoice in

# POLICIES

the case of an invoice corrected after an informal conference or corrected after a decision by the City Council.

Developer/applicants must remain in good standing with all amounts due and payable to the City paid as such amounts become due. Developer/applicants who are delinquent in payment of reimbursable fees and charges to the City, or other charges to the City, are deemed to be in default and the processing of all applications before the City staff, Planning Commission or City Council may be tabled until the developer applicant's default is cured by the timely payment of all fees and charges or the execution of an agreement for the payment of all fees and charges acceptable to the City Treasurer or Administrator. Except as provided below, City staff are specifically instructed to verify that each developer/applicant is in good standing with respect to all fees and charges owed to the City before presenting development applications to the Planning Commission agenda or to the City Council agenda, and specifically before recordation of plats or final signing and approval of site-plans, building permits, or other development approval applications.

Utility customer's accounts are due and payable within thirty (30) days of the date of the utility billing. Utility customers, who do not pay the full amount of the utility billing invoice within thirty (30) days, are in default and are subject to disconnection of utilities and collection of the delinquent amounts. This section describes the process for notice to utility customers of billing delinquency, terminating service, collection of reconnection fees, and provisions for deferred payments schedule contracts.

In the event payment in full is not received within the seven (7) day delinquent account notice period, a termination of service/shutoff notice will be issued stating the date service will be discontinued for nonpayment if delinquent payments are not received by the City. Utility customers are invited to contact City staff during the seven (7) day delinquent account notice period to arrange a deferred payment schedule, which may be approved by the City as provided below.

Services terminated for non-payment of delinquent accounts shall not be reinstated until payment of the delinquent account is received or an acceptable deferred payment contract is approved by the City and the initial payment required under the deferred payment schedule is received by the City together with the reconnect fee to reimburse the City for the services necessary to reinstate the utility service.

A deferred payment schedule contract may be entered with a delinquent customer, provided that the deferred payment schedule does not extend for a period of more than one (1) year, provides for a specific amount to be paid each month together with interest as provided below. Utility customers who do not comply with the terms of an executed deferred payment schedule contract are subject to termination of service after the City provides the delinquent account notice and the shutoff notices provided above. Service terminated after default on a deferred payment contract form shall not be reinstated until the entire past due amount is paid in full and a deposit as collateral for all future service is received by the City in an amount equal to three (3) times the average monthly billing for the service in consideration.

# POLICIES

All bills for utility service, invoices for reimbursable fees or other charges owned to the City of every kind and nature except for returned checks, shall bear interest at the rate of 1.5% per month on the unpaid balance due.

Each check or other instrument tendered to the City for payment of an obligation to the City and returned to the City as a dishonored instrument shall accrue the maximum penalty, service charges and other allowable fees for recovery of the amount due allowed by Utah law.

The City will establish a utility deposit of \$120.00 for all new utility customers. The deposit will be applied to the account after 12 months of continuous non-delinquent history. In the event of a non-payment shut off, the deposit will be applied to the account and a new deposit will be required before service is reestablished.

## 2. OTHER

It is not intended by this Resolution to repeal, abrogate, annul, or in any way impair or interfere with existing provisions of other resolutions, ordinances, or laws except to effect modification of the fees reflected above. The fees listed in the Consolidated Fee Schedule supersede present fees for services specified, but all fees not listed remain in effect. Where this Resolution imposes a higher fee than is imposed or required by existing provisions, resolution, ordinance, or law, the provisions of this Resolution shall control.

(Consolidated Fee Schedule Resolution R14-7 2-4-14)