



SARATOGA
SPRINGS
LIBRARY

SARATOGA SPRINGS LIBRARY

VOLUNTEER APPLICATION

The success of our library depends on many hours of volunteer assistance. If you are interested and able to help, please complete this form and return to the library. Volunteers must be at least 12 years old, one time service project volunteers can be between the ages of 8-11 and must be accompanied by an adult over 18 years of age. A background check is required for volunteers over 18 years of age.

Date: _____

Name: _____ Phone: _____

Email: _____ Date of Birth: _____

Address: _____

Emergency Contact Name: _____ Phone: _____

When are you available to volunteer? Please indicate times that you are available. (2 hour block per week is preferred.)

Monday _____

Tuesday _____

Wednesday _____

Thursday _____

Friday _____

Saturday _____

Do you need volunteer hours for a specific reason i.e school, church group, etc.

Yes No If yes how many hours do you need: _____

How long do you plan to serve as a volunteer? _____

What are your interests and skills (sports, academics, reading, drawing, woodwork, organization, etc.)? _____

Where did you hear about volunteering for us? _____

What are your volunteer service interests?

<ul style="list-style-type: none"><input type="checkbox"/> Library Event Specialist<ul style="list-style-type: none">○ As scheduled○ Assists library staff with scheduling, development, preparation and delivery of special programs and services for children, adults, and/or young adults.
<ul style="list-style-type: none"><input type="checkbox"/> Library Merit Badge Instructor<ul style="list-style-type: none">○ 2-3 hours quarterly, as scheduled○ Assists library staff in scheduling and delivery of merit badge classes.
<ul style="list-style-type: none"><input type="checkbox"/> Library Service Projects<ul style="list-style-type: none">○ One-time, 2+ hours, Ages 8+ years○ Projects must be scheduled at least 72 hours in advance.○ One time volunteer who works under library staff to perform service projects for the Saratoga Springs Library.
<ul style="list-style-type: none"><input type="checkbox"/> Library Shelving Assistant<ul style="list-style-type: none">○ Ages 14+ years, 2 hours a week, minimum 6 month commitment○ Assists in the library shelving books that have been returned. This position requires attention to detail, good organization skills and the ability to work with the general public.
<ul style="list-style-type: none"><input type="checkbox"/> Literacy Center Tutor<ul style="list-style-type: none">○ Ages 12+ years, 1 ½ -2 hours per week, minimum 6 month commitment○ Under the direction of library staff, works with a child between the ages of 5 to 10 to provide tutoring services related to reading, writing, and comprehension. We provide all materials and training.
<ul style="list-style-type: none"><input type="checkbox"/> Story Teller Volunteer<ul style="list-style-type: none">○ Ages 18+ years, 1 ½ hours per week, minimum 1 year commitment○ Under the direction of library staff, assists in the delivery of story time programs and services. We provide all the materials and training.

Applicant Signature: _____ Date: _____

Signature of Parent/Guardian: _____

Parent/Guardian Name: _____ Phone: _____