



SARATOGA  
SPRINGS  
LIBRARY

# SARATOGA SPRINGS LIBRARY

## VOLUNTEER APPLICATION

The success of our library depends on many hours of volunteer assistance. If you are interested and able to help, please complete this form and return to the library. Volunteers must be at least 12 years old. A background check is required for volunteers over 18 years of age.

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**When are you available to volunteer?** Please indicate times that you are available. (2 hour block per week is preferred.)

Monday \_\_\_\_\_

Tuesday \_\_\_\_\_

Wednesday \_\_\_\_\_

Thursday \_\_\_\_\_

Friday \_\_\_\_\_

Saturday \_\_\_\_\_

**Do you need volunteer hours for a specific reason (i.e school, church group, etc.) If so, and if less than 20 hours of service are required, fill out the Service Hours Application.**

Yes  No If yes, how many hours do you need: \_\_\_\_\_

How long do you plan to serve as a volunteer? \_\_\_\_\_

What are your interests and skills (sports, academics, reading, drawing, woodwork, organization, etc.)? \_\_\_\_\_

Where did you hear about volunteering for us? \_\_\_\_\_

**What are your volunteer service interests?**

<ul style="list-style-type: none"><li><input type="checkbox"/> Library Event Specialist<ul style="list-style-type: none"><li><input type="radio"/> As scheduled</li><li><input type="radio"/> Assists library staff with scheduling, development, preparation and delivery of special programs and services for children, adults, and/or young adults.</li></ul></li></ul>
<ul style="list-style-type: none"><li><input type="checkbox"/> Library Shelving Assistant<ul style="list-style-type: none"><li><input type="radio"/> Ages 14+ years, 2 hours a week, minimum 6 month commitment</li><li><input type="radio"/> Assists in the library shelving books that have been returned. This position requires attention to detail, good organization skills and the ability to work with the general public.</li></ul></li></ul>
<ul style="list-style-type: none"><li><input type="checkbox"/> Literacy Center Tutor<ul style="list-style-type: none"><li><input type="radio"/> Ages 12+ years, 1 ½ -2 hours per week, minimum 4 month commitment</li><li><input type="radio"/> Under the direction of library staff, works with a child between the ages of 5 to 10 to provide tutoring services related to reading, writing, and comprehension. We provide all materials and training.</li></ul></li></ul>
<ul style="list-style-type: none"><li><input type="checkbox"/> Story Teller Volunteer<ul style="list-style-type: none"><li><input type="radio"/> Ages 18+ years, 1 ½ hours per week, minimum 1 year commitment</li><li><input type="radio"/> Under the direction of library staff, assists in the delivery of story time programs and services. We provide all the materials and training.</li></ul></li></ul>

I give permission to do a criminal background check. Permission is required for volunteers over 18 and volunteer service is contingent upon passing the background check.

Social Security #: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Phone: \_\_\_\_\_