



AGENDA – Library Board Meeting

Library Board Member Christy Jepson, Chair
Library Board Member Todd Carpenter, Vice-Chair
Library Board Member Joy Bratton, Secretary
Library Board Member Lisa Gibby
Library Board Member Ashley Lee

CITY OF SARATOGA SPRINGS - Tuesday, January 11, 2022 at 6:30 pm
City Hall- Conference Room
1307 N Commerce Dr Ste 200
Saratoga Springs, UT 84045

Questions and comments to staff and/or Library Board may be submitted to library@saratogaspringscity.com

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes:
 - a. December 14, 2021
5. Open and Public Meetings Training- Attorney's Office
6. Friends of the Library
7. Director's Report – Melissa Grygla
 - a. Financial Statement
8. Announcements
 - a. Next Meeting: Tuesday, February 8, 2022.
9. Adjourn

Board Members may participate in this meeting electronically via video or telephonic conferencing. The order of the agenda items are subject to change by the Chair. Citizens may address the Library Board during Public Input which has been set aside to express ideas, concerns, and comments on issues not listed on the agenda as a Public Comment. All comments must be recognized by the Chair and addressed through the microphone. Final action may be taken concerning any topic listed on the agenda.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City Librarian at 801.766.6513 at least one day prior to the meeting.



MINUTES – Library Board

Tuesday, December 14, 2021

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

LIBRARY BOARD MEETING

Present:

Board Members: Christy Jepson, Lisa Gibby, Todd Carpenter; Joy Bratton, Ashley Lee

Staff: Mark Christensen, City Manager, Owen Jackson Assistant City Manager, & Melissa Grygla, Library Director

1. Call to Order: 6:37 p.m.
2. Roll Call: A quorum was present.
3. Public Comment: No comment was submitted.
4. Approval of Minutes:
 - a. November 9, 2021

Motion made by Todd Carpenter to approve the minutes of October 12, 2021. Seconded by Ashely Lee. Aye: Christy Jepson, Lisa Gibby, Todd Carpenter; Joy Bratton, Ashley Lee. Motion passed 5-0.

5. Facility Needs Analysis Conversation- Mark Christensen. The Library Board discussed the results of the Facility Needs Analysis presented to City Council in November 2021. Questions regarding the next step in Library planning were discussed and asked. It is the intention of the City Council to prioritize their goals for the City and staff to address at their retreat in January 2022.
6. 2022 Library Board Meeting Schedule.

Motion made by Joy Bratton to approve the 2022 Library Board Meeting Schedule. Seconded by Todd Carpenter. Aye: Christy Jepson, Lisa Gibby, Todd Carpenter; Joy Bratton, Ashley Lee. Motion passed 5-0.

7. Friends of the Library
No update was given.
8. Director's Report – Melissa Grygla
 - a. Financial Statement. Discussion regarding the financial statement provided in the packet.
 - b. Discussion regarding the number of visitors in the library declining for the month of December and that many of the staff are taking time off.
9. Announcements
 - a. Next Meeting: Tuesday, January 11, 2022
10. Adjourn: 7:36 p.m.

Motion made by Ashley Lee to adjourn the meeting. Seconded by Joy Bratton. Aye: Christy Jepson, Lisa Gibby, Todd Carpenter; Joy Bratton, Ashley Lee. Motion passed 5-0.

Date of Approval

Library Board Chair
Christy Jepson

Library Director
Melissa Grygla