



# MINUTES – Library Board

Tuesday, February 8, 2022

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

## LIBRARY BOARD MEETING

### Present:

Board Members: Christy Jepson, Lisa Gibby, Todd Carpenter; Ashley Lee.

Staff: Carl Sachs, Library Director, Owen Jackson, Assistant City Manager, & Mark Christensen, City Manager.

1. Call to Order: 6:36 p.m.
2. Roll Call: A quorum was present.
3. Approval of Minutes:
  - a. January 11, 2022.

**Motion made by Ashley Lee to approve the minutes of January 11, 2022. Seconded by Lisa Gibby. Aye: Christy Jepson, Lisa Gibby, Todd Carpenter, Ashley Lee. Motion passed 4-0.**

4. Public Comment: Public comment sent to Library Board regarding fines and fees for items over 30 days late. Many of which were had been repurchased. Christy Jepson acknowledged the frustration, but it was outside of the authority of the Library Board.
5. Library Facility Update on Direction from the City Council. Direction to open an RFP combined with City Hall for design and build a timeline has not been established. Funding sources will be determined by the City Council when they have more details.
6. Food for Fines.
  - a. Recommended Dates March 14, 2022 to March 26, 2022.

**Motion made by Lisa Gibby to approve the suggested dates of March 14<sup>th</sup> to March 26<sup>th</sup>. Seconded by Ashley Carpenter Aye: Christy Jepson, Lisa Gibby, Todd Carpenter; Ashley Lee. Motion passed 4-0.**

7. Director's Report – Melissa Grygla
  - a. Financial Statement. Still on track with budget.
  - b. Discussion regarding the crowding of items in the library, turnover, interviewing.
    - i. Hours of position Monday morning, Thursday and Friday afternoon/evening and every other Saturday.
    - ii. COVID-19 modifications on a case by case basis.
8. Friends of the Library.
  - a. New Leader. The Friends of the Library need a new champion because Donna resigned. The Library Board discussed advertising the Friends of the Library to try to find a new leader and advertising.
9. Announcements
  - a. Next Meeting: Tuesday, March 8, 2022.
10. Adjourn: 7:42 p.m.

**Motion made by Todd Carpenter to adjourn the meeting. Seconded by Ashley Lee. Aye: Christy Jepson, Lisa Gibby, Todd Carpenter, Ashley Lee. Motion passed 4-0.**

3/8/2022  
Date of Approval

Melissa Grygla  
Library Director  
Melissa Grygla

Christy Jepson  
Library Board Chair  
Christy Jepson