



MINUTES – Library Board

Tuesday, March 8, 2022

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

LIBRARY BOARD MEETING

Present:

Board Members: Christy Jepson, Joy Bratton, Todd Carpenter; Ashley Lee.

Staff: Melissa Grygla, Library Director.

1. Call to Order: 6:37 p.m.
2. Roll Call: A quorum was present.
3. Public Comment. None was submitted to the email address on file.
4. Approval of Minutes:
 - a. February 8, 2022.

Motion made by Ashley Lee to approve the minutes of January 11, 2022. Seconded by Todd Carpenter. Aye: Christy Jepson, Joy Bratton, Todd Carpenter, Ashley Lee. Motion passed 4-0.

5. Friends of the Library.
Conversation regarding new leader. Follow up regarding advertising and flyers put out in the Library, newsletter, and on Facebook.
6. Computer Use & Internet Acceptable Use Policy.

Motion made by Joy Bratton to approve the Computer Use & Internet Acceptable Use Policy. Seconded by Ashley Lee. Aye: Christy Jepson, Joy Bratton, Todd Carpenter, Ashley Lee. Motion passed 4-0.

7. Director's Report – Melissa Grygla
 - a. Financial Statement. No financial update at the moment due to not having the report from the Finance Department.
 - i. Discussion regarding full staffing and training.
 - ii. In-n-Out Cover-to-Cover reading program March 5 to April 16.
 - iii. Food for fines has been advertised and is planned from March 14 to March 26th.
 - iv. Summer Reading Planning is underway. Dates from June 6 to July 30th.
 - v. Upcoming policy review for the Service & Circulation policy in relation to fine and fees and substantial revisions.
 - vi. Grants: CLEF and Teen/Children's Collection grants totaling over \$10,000.
8. Friends of the Library.
 - a. New Leader. The Friends of the Library need a new champion because Donna resigned. The Library Board discussed advertising the Friends of the Library to try to find a new leader and advertising.
9. Announcements
 - a. Next Meeting: Tuesday, April 12, 2022
10. Adjourn: 7:12 p.m.

Motion made by Joy Bratton to adjourn the meeting. Seconded by Todd Carpenter. Aye: Christy Jepson, Joy Bratton, Todd Carpenter, Ashley Lee. Motion passed 4-0.

04/12/2022

Date of Approval

Library Board Chair
Christy Jepson

Melissa Grygla
Library Director
Melissa Grygla