



# MINUTES – Library Board

Tuesday, March 9, 2021

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

---

## LIBRARY BOARD MEETING

### Present:

Board Members: Christy Jepson, Joy Bratton, Brandi Meiners

Staff: Melissa Grygla, Library Director;

1. **Call to Order: 6:33 p.m.** by Chairwoman Jepson. Chairwoman Jepson read the following statement:  
I, Christy Jepson, the Chair of the City of Saratoga Springs Library Board, hereby determine that conducting the City Council meeting at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. The World Health Organization, the President of the United States, the Governor of Utah, and the County Health Department have all recognized a global pandemic exists related to the new strain of the coronavirus, SARS-CoV-2 (COVID-19). Due to the State of emergency caused by the global pandemic, I find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present at the location. This written declaration expires 30 days from the date signed.

*Christy Jepson, Saratoga Springs Library Board Chair*

*Expiration: April 9, 2021*

2. **Roll Call** – A quorum was present.
3. **Public Comment** – No comment was given.
4. Approval of Minutes:
  - a. February 9, 2021

**Motion made by Joy Bratton to approve the minutes of February 9, 2021. Seconded by Brandi Meiners. Aye: Christy Jepson, Joy Bratton, Brandi Meiners. Motion passed 3-0.**

5. Long Range Plan. Discussion regarding changes recommend by the Library Board at the February 9, 2021 meeting and how those recommendations were incorporated into this version of the Long Range Plan.

**Motion made by Joy Bratton to approve the revisions to the Long Range Plan 2021-2025. Seconded by Brandi Meiners. Aye: Christy Jepson, Joy Bratton, Brandi Meiners. Motion passed 3-0.**

6. Director's Report – Melissa Grygla
  - a. Financial Statement. No update has been provided at this time.
  - b. COVID-19 Impacts. Discussion regarding questions on changes to services to begin on April 10<sup>th</sup> with Governor's Office changes to mask requirements. At this time we don't know what the exact impact of these changes will be
7. Announcements
  - a. Cancel Meeting: Tuesday, April 13, 2021
  - b. Next Meeting: Tuesday, May 11, 2021
8. Adjourn: 6:46 PM

**Motion made by Brandi Meiners to approve the revisions to the Long Range Plan 2021-2025. Seconded by Joy Bratton. Aye: Christy Jepson, Joy Bratton, Brandi Meiners. Motion passed 3-0.**

05/11/2021

Date of Approval

*Melissa Grygla*

Library Director  
Melissa Grygla

Library Board Chair  
Christy Jepson