



MINUTES – Library Board

Tuesday, June 14, 2022

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

LIBRARY BOARD MEETING

Present:

Board Members: Christy Jepson, Joy Bratton, Ashley Lee, Lisa Gibby.

Excused: Todd Carpenter

Staff: Melissa Grygla, Library Director

1. Call to Order: 6:39 p.m.
2. Roll Call: A quorum was present.
3. Public Comment. None was submitted to the email address on file.
4. Approval of Minutes:
 - a. May 10, 2022

Motion made by Joy Bratton to approve the minutes of May 10, 2022. Seconded by Ashley Lee.

Aye: Christy Jepson, Joy Bratton, Ashley Lee, Lisa Gibby.

Nay: None

Absent: Todd Carpenter.

Motion passed 4-0.

5. Friends of the Library. Update on the search for membership, there was one possible person who came by the Library before the meeting. Melissa Grygla emailed them the link for zoom, however they did not attend. Joy Bratton agreed that as she ends her term with the Library Board she will take on making deposits and picking up the mail for the Friends of the Library.
6. Service & Circulation Policy: Staff Report and Policy.

Motion made by Joy Bratton to adopt the revised Service & Circulation Policy. Seconded by Lisa Gibby.

Aye: Christy Jepson, Joy Bratton, Ashley Lee, Lisa Gibby.

Nay: None

Absent: Todd Carpenter.

Motion passed 4-0.

7. Library Events: Please save the dates. We are working on rescheduling the Court of Mermaids story time.
 - a. Night Out Against Crime: Tuesday, August 2. Library Board should be able to not staff this evening.
 - b. Moon Party Saturday, September 10. We do need Library Board members to help staff the various events at this activity.
8. Director's Report – Melissa Grygla
 - a. Current concern is the rise of COVID cases within staff.
 - b. Two open recruitments and people leaving at the end of summer. This will allow overlap and training too occur at once.
 - c. Financial Statement. Attached to the original packet. Revenues are still down, however that is anticipated because there was ¼ of the year we did not receive revenues. We did invest in some server backup software to allow us to have access to the propriety software without having to contact the companies for the data. Digital purchases were made using some of the employee benefits savings to purchase 1 copy for every 5 holds.
9. Announcements
 - a. Next Meeting: Tuesday, July 12, 2022.
10. Adjourn: 6:56 p.m.

Motion made by Ashley Lee to adjourn the meeting. Seconded by Joy Bratton.
Aye: Christy Jepson, Joy Bratton, Ashley Lee, Lisa Gibby.
Nay: None
Absent: Todd Carpenter.
Motion passed 4-0.

07/12/2022

Date of Approval

Melissa Grygla

Library Director
Melissa Grygla

Library Board Chair
Christy Jepson