



MINUTES – Planning Commission

Thursday, August 12, 2021

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

PLANNING COMMISSION MEETING MINUTES

Call to Order - 6:03 p.m. by Chairman Troy Cunningham

Present:

Commission Members: Audrey Barton, Bryce Anderson, Reed Ryan, Troy Cunningham, Ken Kilgore, Bryce McConkie, Josh Wagstaff

Staff: Dave Stroud, Planning Director; Ken Young, Community Development Director; Fredric Donaldson, Assistant City Attorney; Daniel McRae, Assistant City Engineer; Nicolette Fike, Deputy Recorder.

1. **Pledge of Allegiance** - led by Troy Cunningham
2. **Roll Call** – A quorum was present.
3. **Public Input** - No public comments were made.

Item # 5 was moved forward in the meeting by the Chair.

5. Approval of Minutes: July 22, 2021

Motion made by Commissioner Kilgore to approve the minutes of July 22, 2021. Seconded by Commissioner McConkie. Aye: Audrey Barton, Troy Cunningham, Ken Kilgore, Bryce McConkie, Reed Ryan, Josh Wagstaff. Motion passed 6 - 0.

4. Work Session: Discussion and review on a proposed ordinance for regulating Accessory Dwelling Units in Saratoga Springs.

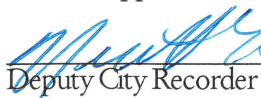
Commissioner Anderson joined the meeting during this time.

Commissioners took time to ask questions with staff and review the draft ordinance. Concerns discussed with staff included: short term rental regulations; home occupations; traffic; standard on the deadline; size of the home; looking into tiny-homes; moderate income housing; lot size; learning from other cities; enforcement; parking; zoning; entrance location; building codes; water & sewer lines; impact fees; compliance timeframe; fines; HOAs; definitions and verbiage.

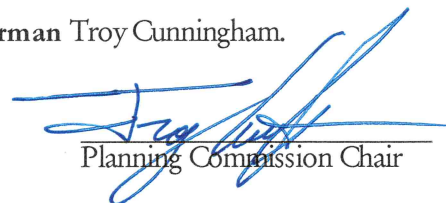
City Staff answered questions and advised the commissioners as needed.

6. **Commission Comments.** – Commissioners thanked staff for their time.
7. **Director's Report.** – Planning Director Dave Stroud did not have any items to share.
8. **Possible motion to enter into closed session** – No closed session was held.
9. **Meeting Adjourned Without Objection at 7:17 p.m. by Chairman Troy Cunningham.**

8-26-2021
Date of Approval


Deputy City Recorder




Planning Commission Chair