

Consolidated Fee Schedule



COPY/GRAMA/MISCELLANEOUS

	Page
1. COPY / GRAMA / PASSPORTS / MISC.	2
2. BUILDING INSPECTIONS	4
3. BUSINESS LICENSE	15
4. COMMUNITY DEVELOPMENT	17
5. NEW INSTALLATIONS OR NEW BUSINESS	21
6. INSPECTION OF EXISTING OCCUPANCIES, SYSTEMS, AND PERMITS	25
7. CODE ENFORCEMENT	29
8. EMS SERVICES	30
9. POLICE DEPARTMENT	31
10. UTILITIES	32
11. ENGINEERING & PERMITS	39
12. LIBRARY	41
13. SPECIAL EVENTS	44
14. RECREATION / PARKS	46
15. POLICIES - PAYMENT OF CHARGES, REIMBURSEMENT FOR PROFESSIONAL FEES, AND COLLECTION OF PAST DUE ACCOUNTS	47

COPY/GRAMA/MISCELLANEOUS

COPY/GRAMA/MISCELLANEOUS	
Certification of Record	\$1.00/certification
Postage	Actual cost to City
Other costs	Actual cost to City
Copies/GRAMA Fees	\$0.10/black & white printed page (8 ½ x 11)
	\$0.15/black & white printed page (11 x 14)
	\$0.20/black & white printed page (11 x 17)
	\$0.20/redacted black & white printed page (8 ½ x 11)
	\$0.75/color printed page **
	\$1.50/redacted color printed page**

** The City may not be required to produce color copies of any record, the City may reply to an express request for color copies of a color document or color copies of a redacted color document and may charge as shown above.

The City shall not charge a fee for reviewing a record to determine whether it is subject to disclosure, except the cost of staff time for search, retrieval, and other direct administrative costs for complying with a request.

When, as a result of a record request, the City compiles a record in a form other than that normally maintained by the City, the City may charge for actual costs that include:

1. The per page charges set forth above;
2. The cost of staff time for compiling, formatting, manipulating, packaging, summarizing, or tailoring the record either into an organization or media to meet the person’s request;
3. The cost of staff time for search, retrieval, and other direct administrative costs for complying with a request; and
4. In the case of fees for a record that is the result of computer output other than word processing, the actual incremental cost of providing the electronic services and products together with a reasonable portion of the costs associated with formatting or interfacing the information for particular users, and the administrative costs as set forth in 2 and 3 above.

The hourly charge for 2, 3, and 4 above may not exceed the salary of the lowest paid employee who, in the discretion of the City Manager, has the necessary skill and training to perform the request. Notwithstanding any other provision of this policy, no charge shall be made for the first quarter hour of staff time.

The City may require payment of past fees and future estimated fees before beginning to process a request if (a) fees are expected to exceed \$50; or (b) the requester has not paid fees from previous requests. Any prepaid amount in excess of fees due shall be returned to the requester.

Res. R11-11 (2-15-11)

CODE/PLANS/ MISCELLANEOUS	
Development Code, bound copy	\$25.00
Standards & Specifications Manual	\$50.00

COPY/GRAMA/MISCELLANEOUS

Culinary Water Master Plan, bound copy	\$25.00
Secondary Water Master Plan, bound copy	\$25.00
Storm Drain Master Plan, bound copy	\$25.00
Sewer Master Plan, bound copy	\$25.00
Transportation Master Plan, bound copy	\$25.00
Personnel Policies & Procedures Manual	\$25.00
City Maps	\$20.00/24 x 36 color map
	\$15.00/18 x 24 color map
	\$5.00/11 x 17 color map
General Plan	\$15.00
Registration of Sex Offenders	\$19.00
City Pavilion Reservation	\$25.00
City Pavilion Booking (non-refundable portion of reservation fee in case of reservation cancellation)	\$10.00
Marina Annual Pass, Non-Resident	\$75.00
Marina Annual Pass, Resident	\$50.00
Street Light Lockable Fuse Box	\$230.00/box

PASSPORT SERVICES FEE SCHEDULE

Passport Acceptance/Processing Fee	\$35.00/per person
Passport Photo Fee	\$15.00/per person (tax included)
Passport Priority Express Mailing Fee	\$40.00/per person

Res. R21-12 (2-16-21)

BUILDING

Building Valuation

The building valuation for each structure shall be equal to the amount set forth by the International Code Council (ICC). Valuation is determined at 75% of the “Building Valuation Data” published by the ICC in Building Safety magazine.

Building Permits

Building permit fee shall be as per fee schedule found in the International Residential Code.

Escrow Bond Fees

These fees are collected for items that may not be able to be completed prior to final inspection due to weather conditions; will be refunded upon request by builder after completion of items.

ESCROW BOND FEES	
Replacement of Sidewalks	\$100.00/section
Final Grade	\$200.00/lot
Remove Dirt Piles	\$500.00
Install Approach	\$500.00/2 car drive
	\$750.00/3 car drive
Replacement of Curb and Gutter	\$50.00/foot
Concrete Steps and Porches	\$5.00/sq. ft.
Flat Work Concrete	\$2.00/sq. ft
Asphalt	\$2.00/sq. ft

Other Inspections and Fees

OTHER INSPECTIONS AND FEES	
Demolition, when required by the Building Official	\$25.00
Plan Review	65% of the building permit fee
Inspections * outside normal business Hours (min. charge two (2) hours)	\$47.00/hour
Re-inspection * (min. charge one (1) hour)	\$47.00/hour
Inspections for which no fee is specifically indicated (min. charge one (1) hour)	\$47.00/hour
Additional plan reviews required by changes, additions, or revisions to the plans (min. charge one (1) hour)	\$47.00/hour
For use of outside consultants for plan reviews, inspections, or both	Actual costs**
Permits not requiring complete plan review	25% of building permit fees

BUILDING

State of Utah inspector training	1% of permit fee
----------------------------------	------------------

* Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employee(s) involved.

** Actual cost includes administrative overhead costs.

*** This fee covers the cost of future basement permit and inspection services if and when a homeowner decides to finish the basement portion of the home. That is, in the future, a homeowner can receive a permit and inspection related to finishing a basement at no charge.

Res. R21-46 (7-6-21)

Electrical Permit Fees

ELECTRICAL PERMIT FEES	
Issuance of each Electrical Permit Fee	\$22.00/each
Issuance of each Supplemental Permit for which the original permit has not expired	\$6.50/each

NOTE: These fees are not applicable when an electrical permit is issued in conjunction with a building permit.

System Fee Schedule (NOTE: The following do not include permit issuing fees)

New Residential Buildings

The following fees shall include the wiring and electrical equipment on each building or other electrical equipment on the premises constructed at the same time.

NEW RESIDENTIAL BUILDINGS	
New multi-family residential buildings (apartments and condominiums) having three (3) or more living units not including the area of the garage, carports, or other non-commercial automobile storage areas constructed at the same time	\$.045/sq. ft.
One (1) and two (2) family residential building not including garages, carports, and other minor accessory buildings constructed at the same time	\$.050/sq. ft.
All other types of residential occupancies and alterations, additions, and modifications to existing residential buildings	Use the Unit Fee Schedule

BUILDING

Private Swimming Pools

PRIVATE SWIMMING POOLS

New private, residential, in-ground swimming pools for single-family and multi-family occupancies including the complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping, and other similar electrical equipment directly related to the operation of a swimming pool	\$44.25/each pool
Other types of swimming pools, therapeutic whirlpools, spas, and alterations to the existing swimming pools	Use the Unit Fee Schedule

Carnivals and Circuses

Carnivals, circuses, or other traveling shows or exhibitions utilizing transportation type rides, booths, and attractions.

CARNIVALS AND CIRCUSES

Electric generators and electrically driven rides	\$22.00/each
Mechanically driven rides and walk-through attractions or displays having electric lighting	\$6.50/each
A system of area and booth lighting	\$6.50/each
Permanently installed rides, booths, displays, and attractions	Use the Unit Fee Schedule

Temporary Power Service

TEMPORARY POWER SERVICE

Temporary power service, pole-pole or pedestal including all pole or pedestal-mounted receptacle outlets and appurtenances	\$22.00/each
Temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sale stands, firework stands, etc.	\$11.00/each

Unit Fee Schedule (NOTE: The following do not include permit issuance fees)

Receptacles, Switches, Light Outlets

RECEPTACLES, SWITCHES, LIGHT OUTLETS

Receptacle switches, lights, or other outlets at which current is controlled. Except services, feeders, and meters.	\$1.00/each, first 20
---	-----------------------

BUILDING

\$.065/each, additional fixtures

NOTE: For multi-outlet assemblies, each 5 feet or fraction thereof may be considered as one outlet.

Lighting Fixtures

LIGHTING FIXTURES

Lighting fixtures and other lamp holding devices	\$1.00/each first 20 \$.065/each, additional fixtures
Pole or platform-mounted fixtures	\$1.00/each
Theatrical type lighting fixtures or assemblies	\$1.00/each

Residential Appliances

RESIDENTIAL APPLIANCES

Fixed residential appliance or receptacle outlets for the same, including wall-mounted electric ovens, counter-mounted cooking tops, electric ranges, self-contained room, console or through wall air conditioners, space heaters, food waste grinder, dishwashers, washing machines, water heater, clothes dryers, or other motor-operated appliances not exceeding one horse power (HP-746W) in rating	\$4.25/each
---	-------------

NOTE: For other types of air conditions and other motor driven appliances having larger electrical ratings, see Power Apparatus

Non-Residential Appliances

NON-RESIDENTIAL APPLIANCES

Non-residential appliances and self-contained factory wired, non-residential appliances not exceeding one horse power (HP), Kilowatt(KW, or kilovolt ampere (KVA), in rating including medical or dental devices, food, beverage, and ice cream cabinets, illuminated show cases, drinking fountains, vending machines, or other similar types of equipment	\$4.25/each
---	-------------

Power Apparatus

Motor, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioning, and heat pumps, cooking and baking equipment, and other apparatus.

POWER APPARATUS

Rating in horse power (HP), kilowatt (KW), kilovolt-ampere (KVA), or kilovolt-Ampere-reactive (KVAR)	\$4.25/each, up to and including 1
--	------------------------------------

BUILDING

	\$11.00/each, over 1 and not over 10
	\$22.00/each, over 10 and not over 50
	\$100.00/each, over 50 and not over 100
	\$66.50/each, over 100

NOTES: Equipment and appliances having over 1 motor, transformer, heater, etc. the combined ratings may be used.

These fees include switches, circuit breakers, contractors, thermostats, relays, and other directly related equipment.

Busways

BUSWAYS	
Trolley and plug in type busways	\$6.50/each 100 feet, or fraction thereof

NOTES: An additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways.

A fee is not required for plug in type tools.

Signs, Outline Lighting, and Marquees

Signs, outline lighting systems or marquees supplied from one branch circuit for each branch circuit within the same sign, outline lighting system, or marquee.

Services

POWER APPARATUS	
Services of 600 volts or less and not over 200 ampere in rating	\$27.25/each
Services of 600 volts or less and over 200 amperes to 1000 amperes in rating	\$55.50/each
Services over 600 volts and 1000 amperes in rating	\$111.00/each

Miscellaneous Apparatus, Conduits, and Conductors

NON-RESIDENTIAL APPLIANCES	
Electrical apparatus, conduits, and conductors for which a permit is required but for which no fee is herein set forth	\$16.25

NOTE: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment.

Other Inspection Fees

BUILDING

OTHER INSPECTION FEES	
Plan Review Fee (estimated fee may be required prior to review)	25% of electrical permit fee
Inspections Outside Normal Business Hours (min. charge two 2 hours)	\$47.00/hour
Re-Inspection	\$47.00/hour
Inspections for which no fee is specifically indicated (min. charge one-half hour)	\$47.00/hour
Additional Plan Review required by changes, additions, or revisions to plans or to plans for which an initial review has been completed (min. charge one-half hour)	\$47.00/hour
Single Family Dwelling Permit Application Deposit	\$200.00
Multi-Family and Commercial Permit Application Deposit	\$500.00
Release of Non-Compliance	\$50.00
State of Utah inspector training	1% of permit fee

* Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employee(s) involved.

Mechanical Permit Fees

RECEPTACLES, SWITCHES, LIGHT OUTLETS	
Permit issuance	\$22.00/each
Supplemental permit	\$6.50/each

NOTE: These fees are not applicable when a mechanical permit is issued in conjunction with a building permit.

Unit Fee Schedule (NOTE: The following do not include permit fees)

Furnaces

FURNACES	
Installation or relocation of each forced air or gravity type furnace or burner including ducts and vents attached to such appliance, up to and including 100,000 Btu/h	\$13.25/each
Installation or relocation of each forced air or gravity type furnace or burner including ducts and vents attached to such appliance over 100,000 Btu/h	\$16.26/each
Installation or relocation of each floor furnace, including vent	\$13.25/each
Installation or relocation of each suspended heater, recessed wall heater or floor mounted unit heater	\$13.25/each

BUILDING

Appliance Vents

APPLIANCE VENTS

Installation, relocation, or replacement of each appliance vent installed and not included in the application permit	\$6.50/each
--	-------------

Repairs and Additions

REPAIRS AND ADDITIONS

Repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	\$12.25/each
--	--------------

Boiler, Compressors, and Absorption Systems

BOILERS, COMPRESSORS, AND ABSORPTION SYSTEMS

Boiler, Compressors, and Absorption Systems Installation, relocation of each boiler or compressor to and including three 3 horse power, or each absorption system to and including 100,000 Btu/h (29.3kw)	\$13.15/each
Installation, relocation of each boiler or compressor over three 3 horsepower (10.6kw) to and including 15 horsepower (52.7kw) or each absorption system over 100,000 Btu/h (29.3kw) to and including 500,000 Btu/h (146.6kw)	\$24.25/each
Installation or relocation of each boiler or compressor over 15 horsepower (52.7kw) to and including 30 horsepower (105.5kw) or absorption system over 500,000 Btu/h (146.6kw) to and including 1,000,000 Btu/h (293.1kw)	\$33.25/each
Installation or relocation of each boiler or compressor over 30 horsepower (105.5kw to and including 50 horsepower (176.6kw), or absorption system over 100,000 Btu/h (293.1kw) to and including 1,750,000 Btu/h (512.9kw)	\$49.50/each
Installation or relocation of each boiler or compressor over 50 horsepower (176.6kw), or absorption system over 1,750,000 Btu/h (512.9kw)	\$82.75/each

Air Handlers

AIR HANDLERS

Air handling unit to and including 10,000 cubic feet per minute, including ducts attached thereto	\$9.50/each
---	-------------

BUILDING

NOTE: This fee does not apply to an air handling unit which is a portion of a factory-assemble appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.

Evaporative Coolers

EVAPORATIVE COOLERS	
Evaporative cooler other than portable type	\$9.50/each

Ventilation and Exhaust

VENTILATION AND EXHAUST	
Ventilation connected to a single duct	\$6.50/each
Ventilation system which is not a portion of a heating or air-conditioning system authorized by a permit	\$9.50/each
Installation of each hood which is served by a mechanical exhaust	\$9.50/each

Incinerators

INCINERATORS	
Installation or relocation of each domestic type incinerator	\$16.25/each
Installation or relocation of each commercial or industrial type incinerator	\$66.20/each

Miscellaneous

MISCELLANEOUS	
Appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the code	\$9.50/each

Other Inspections and Fees

OTHER INSPECTIONS AND FEES	
Plan Review (estimated fees may be required prior to review)	25% of the Mechanical Permit fee
Inspections outside normal business hours(min. charge two 2 hours)	\$47.00/hour
Re-Inspections under provisions of the code	\$47.00/hour

BUILDING

Inspections for which no fee is specifically indicated (min. charge one-half hour)	\$47.00/hour*
Additional plan reviews required by changes, additions or revisions to plans, or to plans for which an initial review has been completed (min. charge one-half hour)	\$47.00/hour
State of Utah Inspector Training	1% of permit fee

* Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of employee(s) involved.

Plumbing Permit Fees

PLUMBING PERMITS FEES	
Permit Issuance	\$22.00/each
Supplemental Permit Issuance	\$10.00/each

NOTE: These fees are not applicable when a permit is issued in conjunction with a building permit.

Unit Fee Schedule (NOTE: The following do not include permit issuing fees)

Fixtures and Vents

FIXTURES AND VENTS	
Plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping, and backflow protection thereof)	\$8.75/each
Repair or alteration of drainage or vent piping fixtures	\$4.25/each

Sewers, Disposal Systems, and Interceptors

FURNACES	
Building sewer and each trailer park sewer	\$33.25/each
Cesspool	\$33.25/each
Private sewage disposal system	\$66.50/each
Industrial waste pretreatment interceptor, its traps and vents, except kitchen type grease interceptor functioning as fixture traps	\$17.75/each
Rainwater systems, inside building	\$8.75/drain

Water Piping and Water Heaters

WATER PIPING AND WATER HEATERS	
--------------------------------	--

BUILDING

Installation, alteration or repair of water piping or water treating equipment, or both	\$4.25/each
Water heater including vents	\$11.00/each

Gas Piping Systems

WATER PIPING AND WATER HEATERS	
Gas piping system of one to five outlets	\$5.50/each
Additional outlet over five	\$1.00/each

Lawn Sprinklers, Vacuum Breakers, and Backflow Prevention Devices

LAWN SPRINKLERS, VACUUM BREAKERS, AND BACKFLOW PREVENTION DEVICES	
For each lawn sprinkler system on any one meter, including backflow prevention devices	\$13.25/each
Atmospheric type vacuum breakers or backflow protection devices not included in item #1	\$11.00/1 to 5 devices
	\$2.00/each, over 5 devices
Backflow prevention device other than atmospheric-type vacuum breakers	\$11.00/each, two inches (2") (50.8mm) or smaller
Rainwater systems, inside building	\$22.00/each, over 2" (50.8mm)

Swimming Pools

LAWN SPRINKLERS, VACUUM BREAKERS, AND BACKFLOW PREVENTION DEVICES	
Public Pool	\$81.50/each
Public Spa	\$54.25/each
Private Pool	\$54.25/each
Private Spa	\$27.00/each

Miscellaneous

MISCELLANEOUS	
Appliance or piece of equipment regulated by the Plumbing Code but not classed in any other appliance category, or for which no other fee is listed in this code	\$8.75/each

BUILDING

Other Inspections and Fees

OTHER INSPECTIONS AND FEES	
Plan Review (estimated fees may be required prior to review)	25% of the Plumbing Permit fee
Inspections outside normal business hours(min. charge two 2 hours)	\$47.00/hour
Re-Inspections under provisions of the code	\$47.00/hour
Inspections for which no fee is specifically indicated (min. charge one-half hour)	\$47.00/hour*
Additional plan reviews required by changes, additions or revisions to plans, or to plans for which an initial review has been completed (min. charge one-half hour)	\$47.00/hour
State of Utah Inspector Training	1% of the plumbing permit fee

* Or the total hour cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employee(s) involved.

BUSINESS LICENSE

General Businesses

GENERAL BUSINESSES	
Administrative Fee	\$25.00/one-time
General Businesses	\$50.00, plus \$25.00 for each employee over one (\$500.00 maximum)
Home Based Businesses/Occupations	\$0.00
<p>*There is no fee for Home Occupations unless after review, and possible inspection, it has been determined the combined offsite impact of the home based business and the primary residential use materially exceeds the offsite impact of the primary residential use alone.</p> <p>**Three or more customers or deliveries per day also requires a home occupation permit, which is a separate application and is only allowed in single family homes.</p>	

Liquor/Beer Licenses

LIQUOR/BEER LICENSES	
Liquor License	\$100.00/annually

Liquor/Beer Permits

LIQUOR/BEER PERMITS	
Beer/Liquor Permit – Class A, Class B, Class C, Class D, Class E	\$300.00/annually
Single-Event Permit	\$50.00

Temporary Licenses- Canvasser, Solicitors, other Itinerant Merchants

OTHER INSPECTIONS AND FEES	
Pawn Broker, Swap Meets, Secondhand Dealers*	\$50.00, plus \$25.00/each employee over one (\$500.00 maximum)/annually
Exhibition or Performances	\$100.00/24 hour period
Carnival or Circus*	\$300.00/day, plus \$75.00/week per ride
Dance Hall	\$100.00/annually

BUSINESS LICENSE

Itinerant (Transient)	\$100.00/annually, plus 35.00/employee over one
Junk Dealer*	\$100.00/annually
Auctioneer*	\$100.00/annually or \$25.00/day
Arts & Crafts Exhibit*	\$35.00 annual fee, plus \$100.00/exhibit (\$400.00 maximum)

Ord. 11-9; Ord. 98-0728-1, Municipal Code Title 5

COMMUNITY DEVELOPMENT

Applications

APPLICATIONS			
<u>Application Type</u>	<u>Fee</u>	<u>Reviews/Meetings Included</u>	<u>Cost per Additional Review/Meeting</u>
Annexation Application	\$1,000 + \$10 per acre	Reviews – 3	\$400
		Planning Commission – 1	\$1,350
		City Council - 2	\$1,050
Code Amendment	\$3,500	Reviews – 2	\$1,300
		Planning Commission – 1	\$1,050
		City Council - 1	\$900
Change of Use Permit	\$100	Reviews – 1	\$100
Community Plan - New	\$2,500 + \$50 per acre	Reviews – 5	\$1,700
		Planning Commission – 2	\$1,100
		City Council - 2	\$1,000
Community Plan – Major Amendment	\$2,500 + \$25 per acre	Reviews – 2	\$1,100
		Planning Commission – 1	\$1,200
		City Council - 1	\$1,000
Community Plan – Minor Amendment	\$750	Reviews – 1	\$400
Concept Plan	\$1,250	Reviews – 1	\$1,250
CUP – General (Council Approval Required)	\$1,000	Reviews – 2	\$1,000
		Planning Commission – 1	\$975
		City Council - 1	\$1,000
CUP – Amendment (Staff Approval)	\$500	Reviews – 1	\$600
CUP – Home Occupation (PC Approval)	\$500	Reviews – 1	\$875
		Planning Commission – 1	\$950
CUP – Home Occupation (Staff Approval)	\$150	Reviews – 1	\$600
Development Agreement	\$1,500	Reviews – 2*	\$1,200
		Planning Commission – 0	\$1,200
		City Council - 0	\$1,050
Development Agreement – Major Amendment	\$1,000	Reviews – 2*	\$1,200
		Planning Commission – 0	\$1,200

COMMUNITY DEVELOPMENT

		City Council - 0	\$1,050
Development Agreement – Minor Amendment	\$750	Reviews – 2*	\$1,200
		Planning Commission – 0	\$1,200
		City Council - 0	\$1,050
Final Plat – Residential	\$500 + \$50 per lot	Reviews – 2	\$1,450
Final Plat – Commercial	\$500	Reviews – 2	\$1,450
General Plan Amendment	\$1,000	Reviews – 2	\$1,200
		Planning Commission – 1	\$1,000
		City Council – 1	\$875
Internal Accessory Dwelling Unit Registration	\$50	Reviews – 1	\$50
Lot Line Adjustment	\$350 + \$20 per lot + actual cost of recording fees	Reviews – 3	\$1,100
Master Development Agreement	\$5,000	Reviews – 3	\$1,750
		Planning Commission – 1	\$1,200
		City Council - 1	\$1,000
Master Development Agreement – Major Amendment	\$2,500	Reviews – 3	\$1,400
		Planning Commission – 1	\$1,150
		City Council - 1	\$1,000
Master Development Agreement – Minor Amendment	\$1,000	Reviews – 2	\$1,200
Minor Subdivision	\$1,200	Reviews – 3	\$950
Neighborhood Plan MR Zone – New Plan	Cost	Reviews – 3	\$1,850
		Planning Commission – 2	\$1,175
		City Council - 1	\$1,125
Neighborhood Plan MR Zone – Major Amendment	Cost	Reviews – 2	\$1,350
		Planning Commission – 1	\$1,150
		City Council - 1	\$1,050
Neighborhood Plan MR Zone – Minor Amendment	Cost	Reviews – 1	\$700
Plat Amendment – Does not Affect ROW	\$1,000 + \$50 per lot	Reviews – 2	\$1,200
		Planning Commission – 1	\$1,200

COMMUNITY DEVELOPMENT

Plat Amendment – Affects ROW	\$1,000 + \$50 per lot	Reviews – 2	\$1,200
		City Council – 1	\$1,050
Plat Amendment – Staff Approval	\$500 + \$50 per lot	Reviews – 2	\$900
Preliminary Plat – Residential	\$500 + \$100 per lot for lots 1 – 50; \$25 for each additional lot after 50	Reviews – 3	\$1,700
		Planning Commission – 1	\$1,100
		City Council - 1	\$1,000
Preliminary Plat – Commercial	\$500 + \$100 per lot	Reviews – 3	\$1,700
		Planning Commission – 1	\$1,100
		City Council - 1	\$1,000
Rezone – Downzone (less dense than GP)	\$0	Reviews – 3	\$1,050
		Planning Commission – 1	\$1,150
		City Council - 1	\$1,050
Rezone – Same as GP	\$3,000	Reviews – 3	\$1,050
		Planning Commission – 1	\$1,150
		City Council - 1	\$1,050
Rezone – Upzone (greater density than the GP)	\$5,750	Reviews – 3	\$1,050
		Planning Commission – 1	\$1,150
		City Council - 1	\$1,050
Sign – Permanent	\$100 for the first sign + \$50 for each additional sign	Reviews – 1	\$100
Sign – Temporary	\$100 for the first sign + \$100 for all additional signs (\$200 max)	Reviews – 1	\$100
Site Plan – Residential	\$60 per unit or \$5000, whichever is less	Reviews – 3	\$1,600
		Planning Commission – 1	\$1,100
		City Council - 1	\$1,050
Site Plan – Non-Residential	\$5,000	Reviews – 3	\$1,600
		Planning Commission – 1	\$1,100
		City Council - 1	\$1,050
Site Plan – Residential Major Amendment	\$500 plus \$50 per unit	Reviews – 3	\$1,600
		Planning Commission – 1	\$1,100
		City Council - 1	\$1,050
Site Plan – Non-residential Major Amendment	\$500 plus \$50 per 1000 sq. ft. of building area, or per acre for outdoor	Reviews – 3	\$1,600
		Planning Commission – 1	\$1,100

COMMUNITY DEVELOPMENT

		City Council - 1	\$1,050
Site Plan – Minor Amendment	\$250	Reviews – 1	\$1,000
Subdivision Exception	\$200 per parcel + actual cost of recording fees	Reviews – 3	\$1,100
Temporary Use	\$125	Reviews – 1	\$125
Village Plan – New Plan	Cost	Reviews – 3	\$1,850
		Planning Commission – 2	\$1,175
		City Council – 1	\$1,125
Village Plan – Major Amendment	Cost	Reviews – 2	\$1,350
		Planning Commission – 2	\$1,150
		City Council – 1	\$1,050
Village Plan – Minor Amendment	Cost	Reviews – 1	\$700

*Assumes the application is made in conjunction with other land-use applications. If separate applications, then additional fees would apply.

Res. R17-94 (10-3-17); R18-40 (7-3-18); R21-62 (11-16-21)

Hearing Examiner

HEARING EXAMINER	
Appeal of City Council/Planning Commission Decision	\$500
Appeal of Planning Director Decision	\$500
Variance	\$500

Public Noticing

PUBLIC NOTICING	
Newspaper Public Notice Fee	\$75/advertisement
Mailed notice (postcards)	\$1/postcard

NEW INSTALLATIONS OR NEW BUSINESS

Inspection Fees (Based on Engineer's Calculation of the total bond amount (115%) prior to any bond releases or reductions that may be authorized before the posting of the final bond amount).

INSPECTION FEES	
\$1.00 to \$50,000	5%
\$50,001 to \$250,000	2,500.00, plus 2.5% of remaining balance greater than \$50,000, but not more than \$250,000
\$250,001 to \$500,000	\$7,500.00, plus 2% of remaining balance greater than \$250,000 but not more than \$500,000
Over \$500,001	\$11,250.00, plus 1% of remaining balance greater than \$500,000.00

Res. R15-12 (3-31-15)

Automatic Fire Sprinkler

AUTOMATIC FIRE SPRINKLER	
Inspection of plan(s), one visual inspection and one test for sprinkler or suppression system from 100 up to 10,000 square feet in area	\$109.00
Re-inspection	\$38.00

Automatic Fire Suppression (Hood and Duct System)

AUTOMATIC FIRE SUPPRESSION	
Inspection of plan(s), one visual inspection and one test for a fire suppression system that is installed	\$109.00
Re-inspection	\$38.00

Standpipe and Basement Pipe Inlet System

STANDPIPE AND BASEMENT PIPE INLET SYSTEM	
Inspection of plan(s), one visual inspection and one test for a fire standpipe or pipe inlet system that is installed	\$109.00
Re-inspection	\$38.00

Fire Alarm System

NEW INSTALLATIONS OR NEW BUSINESS

FIRE ALARM SYSTEM

Inspection of plan(s), one visual inspection and one test for a fire alarm system from 100 to 10,000 square feet	\$109.00
Re-inspection	\$38.00

Carnival, Fair, and Temporary Use

CARNIVAL, FAIR, AND TEMPORARY USE

Inspection of plan(s), one visual inspection and one test for a fire alarm system from 100 to 10,000 square feet	\$109.00
Re-inspection	\$38.00

Combustible Material Storage

COMBUSTIBLE MATERIAL STORAGE

Inspection of the plan(s), one visual inspection of aisles and test sprinkler or suppression system that is installed for storage totaling no more than 2,500 cubic feet	\$71.00
Over 2,500 Cubic feet	\$38.00/hour
Re-inspection	\$38.00

Flammable and Combustible Liquid Vessel, Above-Ground and Underground, Outside or Within Structure

FLAMMABLE AND COMBUSTIBLE LIQUID VESSEL

Inspection of plan(s), one visual inspection of electrical systems, clearances, liquid spill protection, galvanic protection, ventilation, explosion control and testing of tightness	\$109.00/unit
Re-inspection	\$38.00

Liquid Petroleum Gas Vessel, Above-Ground and Underground

LIQUID PATROLEUM GAS VESSEL

Inspection of plan(s), one visual inspection of clearances, galvanic protection, and testing of tightness as per R710-7, Utah State Fire Marshall Laws, Rules and Regulations	\$54.00
Re-inspection	\$38.00
Each additional tank at same site	\$20.00

NEW INSTALLATIONS OR NEW BUSINESS

Flammable and Combustible Liquid or Gas Dispensing (Except Motor Fuels)

FLAMMABLE AND COMBUSTIBLE LIQUID OR GAS DISPENSING	
Inspection of plan(s), one visual inspection of electrical systems including grounding, clearances, liquid spill protection, ventilation and explosion control	\$71.00/dispensing area
Re-inspection	\$38.00

Motor Fuel Dispensing Station

MOTOR FUEL DISPENSING STATION	
Inspection of plan(s), one visual inspection and one test for tightness of the tank(s) and piping	\$109.00
Re-inspection	\$38.00

Flammable and Combustible Liquid and Solid Mixing or Blending

FLAMMABLE AND COMBUSTIBLE LIQUID AND SOLID MIXING OR BLENDING	
Inspection of plan(s), one visual inspection of electrical systems including grounding, clearances, liquid spill protection, ventilation and explosion control	\$109.00/dispensing area
Re-inspection	\$38.00

Repair Garage, Automotive Spray Booths, and Aircraft Hanger

REPAIR GARAGE, AUTOMOTIVE SPRAY BOOTHS, AND AIRCRAFT HANGER	
Inspection of plan(s), one visual inspection of electrical systems, clearances, storage practices, storage of flammable and combustible materials	\$109.00
Re-inspection	\$38.00

Site Plan Reviews

SITE PLAN REVIEWS	
Single family dwelling	\$54.00
Duplexes, Multi-Family dwelling, Planned Unit Development (PUD) and apartments	\$71.00
Commercial (minimum)	\$32.00

NEW INSTALLATIONS OR NEW BUSINESS

Salvage, Wrecking, Impound Lot

SALVAGE, WRECKING, IMPOUND LOT	
Inspection of plan(s), one visual inspection for compliance to adopted Fire Codes	\$109.00
Re-inspection	\$38.00

Fireworks Display in Permanent Structure, Temporary Firework Tent Stand, and Temporary Firework Stand

FIREWORKS DISPLAY	
Inspection of plan(s), one visual inspection for compliance to adopted Fire Codes	\$54.00
Re-inspection	\$38.00

INSPECTION OF EXISTING OCCUPANCIES, SYSTEMS, AND PERMITS

Automatic Fire Sprinkler System

AUTOMATIC FIRE SPRINKLER SYSTEM	
Inspection and one test for sprinkler system from 100 up to 10,000 square feet in area	\$76.00
Over 10,000 square feet	X \$0.02
Each re-inspection shall be charged at a rate of 75% of the total cost as calculated above	\$57.00

Basic Fire Inspection

BASIC FIRE INSPECTION	
Preschool, home daycare with one re-inspection	\$57.00
All other classifications	\$57.00
Each re-inspection shall be charged at a rate of 75% of the total cost as calculated above	\$42.00

Combustible Material Storage

COMBUSTIBLE MATERIAL STORAGE	
Basic fire inspection, visual inspection for compliance to adopted Fire Codes	\$57.00
Each re-inspection shall be charged at a rate of 75% of the total cost as calculated above	\$42.00

Dry-Cleaning Plant

DRY-CLEANING PLANT	
Basic fire inspection, visual inspection for compliance to adopted Fire Codes	\$57.00
Each re-inspection shall be charged at a rate of 75% of the total cost as calculated above	\$42.00

Dust Producing Operation (Grain Elevator, Flour Starch Mill or Plant Pulverizing Aluminum, Coal, Magnesium, Spices, Coca, Sugar, or Other Operation Producing Dusts as Defined in the International Fire Code and NFPA)

INSPECTION OF EXISTING OCCUPANCIES, SYSTEMS, AND PERMITS

DUST PRODUCING OPERATION

Basic fire inspection up to 10,000 square feet in area	\$76.00
Over 10,000 square feet in area	Total square feet x \$0.02 plus basic fire inspection fee
Each re-inspection shall be charged at a rate of 75% of the total cost as calculated above	\$57.00

Fire Hydrant

FIRE HYDRANT

Test for residual, static pressures and gallons	\$95.00/unit
---	--------------

Fire Alarm System

FIRE ALARM SYSTEM

Inspection of plan(s), one visual inspection up to 10,000 square feet	\$0.00
Over 10,000 square feet in area	Total square feet x \$0.02 plus basic fire inspection fee

Flammable and Combustible Vessel, Above-Ground and Underground

FLAMMABLE AND COMBUSTIBLE VESSEL, ABOVE-GROUND AND UNDERGROUND

Visual inspection of electrical system, clearances, liquid spill protection, galvanic protection, ventilation, explosion control and testing of tightness of piping	\$71.00
Re-inspection	\$38.00

Liquid Petroleum Gas Vessel, Above-Ground and Underground

FLAMMABLE AND COMBUSTIBLE VESSEL, ABOVE-GROUND AND UNDERGROUND

Visual inspection of clearances, liquid spill protection, galvanic protection and testing of tightness as per R710-7, Utah State Fire Marshall Laws, Rules and Regulations	\$38.00
Re-inspection	\$38.00

Flammable and Combustible Liquid Vessel within a Structure

INSPECTION OF EXISTING OCCUPANCIES, SYSTEMS, AND PERMITS

FLAMMABLE AND COMBUSTIBLE LIQUID VESSEL WITHIN A STRUCTURE

Visual Inspection of electrical systems, clearances, liquid spill protection, galvanic protection, explosion control, ventilation, and testing of piping for compliance to adopted Fire Codes	\$76.00
Re-inspection	\$38.00

Flammable and Combustible Liquid Piping Within a Structure, Above-Ground and Underground

FLAMMABLE AND COMBUSTIBLE LIQUID PIPING WITHIN A STRUCTURE, ABOVE-GROUND AND UNDERGROUND

Visual inspection of electrical systems, clearances, galvanic protection, ventilation, explosion control, and testing of tightness of piping	\$76.00
Re-inspection	\$38.00

Flammable and Combustible Liquid and Gas Dispensing Includes Motor Fuel Dispensing Station

FLAMMABLE AND COMBUSTIBLE LIQUID AND GAS DISPENSING INCLUDES MOTOR FUEL DISPENSING STATION

Visual inspection of electrical systems, clearances, galvanic protection, ventilation, explosion control and testing of tightness of piping	\$76.00/dispensing area
Re-inspection	\$38.00/dispensing area

Flammable and Combustible Liquid and Solid Mixing or Blending

FLAMMABLE AND COMBUSTIBLE LIQUID AND SOLID MIXING OR BLENDING

Visual inspection of electrical systems, clearances, ventilation, explosion control, and liquid spill	\$76.00/ area
Re-inspection	\$38.00/ area

Fumigation or Thermal Insecticidal Fogging

FUMIGATION OR THERMAL INSECTICIDAL FOGGING

To operate a business of fumigation or thermal insecticidal fogging and to maintain a room, vault, or chamber in which a toxic or flammable fumigant is used	\$76.00
Re-inspection	\$38.00/ area

INSPECTION OF EXISTING OCCUPANCIES, SYSTEMS, AND PERMITS

Salvage, Wrecking and Impound Lot

SALVAGE, WRECKING AND IMPOUND LOT	
Inspection of plan(s), one visual inspection for compliance to adopted Fire Codes	\$92.00
Re-inspection	\$38.00

Lumber Storage

LUMBER STORAGE	
Under 100,000 board feet - visual inspection of electrical systems, fire access roads, ducts, ventilation, explosion control, fire alarms, fire sprinklers and hydrants	\$76.00
Re-inspection	\$38.00

Refrigeration System

REFRIGERATION SYSTEM	
Visual inspection of electrical systems, clearances, ducts, ventilation, explosion control, testing alarms and equipment, storage of flammable and combustible materials, and all compliance records	\$76.00
Re-inspection	\$38.00

CODE ENFORCEMENT

Hearings

HEARING FOR DEFAULT HEARING OR ADMINISTRATIVE

Code Enforcement Hearings

\$100.00 if responsible Person is unsuccessful or fails to appear after proper notice.

Extension

Regardless of whether an extension is granted or denied, the following fees shall apply to all administrative code enforcement compliance deadline extension requests.

EXTENSION

First Request

\$0

Second Request

\$50.00

Additional Requests

\$100.00/request

Res. R15-43 (9-15-15)

EMS SERVICES

EMS SERVICES

A ground ambulance of paramedic provider is only allowed to charge a fee for transporting a patient when the patient is actually transported. However, this does not apply to licensed ambulance providers, licensed paramedic providers, or designated quick response providers responding to a medical assessment in a geographic service area which contains a town as defined in Utah Code Annotated Title 10-2-301(2)(f).

Pursuant to Utah Code Annotated Title 26-8a-403 and Administrative Rule R426-8-2 the allowable ambulance rates beginning July 1, 2019 are as follows:

Base Rates

Ground ambulance: \$1,000.00 per transport

Advanced EMT ground ambulance: \$1,320.00 per transport

Advanced EMT ground ambulance license level, who prior to June 30, 2016 was licensed as an EMT-IA ground licensed ambulance provider: \$1,625.00 per transport

Paramedic ground ambulance license level: \$1,930.00 per transport; and

Paramedic on-board (paramedic not employed by the licensed ambulance provider): \$1,930.00

Mileage Rates

The standard mileage rate is \$38.75 per mile or a fraction thereof. In all cases, mileage shall be computed from the point of pick-up to the point of patient delivery.

Fuel fluctuation rate changes may be granted when diesel fuel exceeds \$5.10 per gallon or when gasoline exceeds \$4.25 per gallon as invoiced; a surcharge of \$0.25 per mile traveled may be assessed.

An off-road rate may be charged when an ambulance is required to travel 10 miles or more on unpaved road. A surcharge of \$1.50 per mile may be assessed.

Supplies and Medications

A Licensed ground ambulance provider may charge for supplies and for providing supplies, medications, and administering medications used on any response if (1) supplies and medications are priced fairly and competitively, (2) the individual does not refuse service, and (3) the licensed personnel for the licensed ambulance provider assess or treat the individual.

Special Provisions

If more than one patient is transported from the location of the patients to the same destination hospital or patient receiving facility, a charge shall be assessed to each patient as follows: (1) the transportation base rate; and (2) the mileage rate divided equally between the total number of patients.

A Licensed ground ambulance provider may charge separately for a round trip if the following conditions apply: (1) no charge is billed to the patient for at least 30 minutes at the hospital or a patient receiving facility at the half-way point of the trip; and (2) no more than \$22.05 per quarter hour is charged for time over 30 minutes.

Res. R19-41 (7-16-19); R21-46 (7-6-21); R22-44 (7-19-22)

POLICE DEPARTMENT

POLICE DEPARTMENT	
Case Photos	\$13.00
Court Prints	\$10.00
False Alarm Fees	
- 1 st False Alarm per calendar year	No Charge
- 2 nd False Alarm per calendar year	\$25.00
- 3 rd False Alarm per calendar year	\$50.00
- Any subsequent response per calendar year	\$100.00 per response
Fingerprint Card	
- Resident	\$10.00
- Non-Resident	\$20.00
- Additional Card, up to 2 Cards	\$5.00 each
Loss Report	\$13.00
Police Clearance	\$8.00
Sex Offender Registration	\$19.00
Traffic Accident Report	\$13.00
<hr/>	
Electric Vehicle Charging Station Fee	\$1.00/hour of charging

Res. R20-19 (4-14-20)

UTILITIES

Excavation Permits – Asphalt, Concrete Cuts, Unimproved Surface

EXCAVATION PERMITS – ASPHALT, CONCRETE CUTS, UNIMPROVED SURFACE	
Minimum fee for cuts in paved surfaces more than 3 years old	\$200.00
Minimum fee for cuts in paved surfaces 3 years old or less	\$800.00
Cutting into City Road or Utility without Permit	\$1000.00/occurrence

Water Rates Service Fees

WATER RATES SERVICE FEES	
Deposit	\$100.00
Processing Fee	\$20.00
Residential Minimum Monthly Charge (includes 1st 3,000 gallons)	\$17.75
Residential Minimum Monthly Charge (Master Metered) (includes 1st 3,000 gallons)	\$17.75 x # of units served
Residential Monthly Usage Rate	
3,001-7000 gallons	\$2.40/1,000 gallons
7,001 – 12,000 gallons	\$3.25/1,000 gallons
12,001 gallons and greater	\$4.00/1,000 gallons
Non-Residential Minimum Monthly Charge	
¾”	\$17.75
1”	\$23.08
1.5”	\$28.40
2”	\$46.15
3”	\$177.50
4”	\$225.43
6”	\$339.03
8”	\$468.60

Res. R22-16 (3-15-22)

Secondary Water Rates and Fees

SECONDARY WATER RATES AND FEES	
Single Family Residential Base Fee	\$65.00/acre
Base Fee for All Other Types of Account (Non-Single Family Residential)	\$65.00/irrigable acre

UTILITIES

Single Family Residential Monthly Allotment (Thousand Gallons)	Gross lot acreage x 108.793732
Monthly Allotment for Non-Single Family Residential Accounts (Thousand Gallons)	Irrigable lot area x 152.99127
Secondary Water Usage Rates	
0 - 75% of allotment	\$.35/1,000 gallons
75 – 100% of allotment	\$ 1.00/1,000 gallons
100 – 150% of allotment	\$ 1.25/1,000 gallons
150 – 200% of allotment	\$ 2.00/1,000 gallons
200 – 250% of allotment	\$ 3.00/1,000 gallons
Above 250% of allotment	\$ 3.80/1,000 gallons

Res. R15-17 (4-21-15)

Secondary Water Emergency Drought and Water Shortage Rates	
Water Usage	/Thousand Gallons
Tier 1	\$0.35 per 1,000 gallons
Tier 2	\$1.00 per 1,000 gallons
Tier 3	\$2.40 per 1,000 gallons
Tier 4	\$3.25 per 1,000 gallons
Tier 5	\$4.00 per 1,000 gallons
Tier 6	\$8.00 per 1,000 gallons

As recommended by the Plan, the City Council hereby adopts the amended water rates attached as Exhibit B for the remainder of the 2022 calendar year and authorizes the City Manager adjust water allocations in the pressurized irrigation system to 80% of normal for subsequent billing cycles due to the City’s water supply relative to water demand dropping below 90%. The City Manager may make further reductions to allotments if the supply relative to water demand drops below 80% for an extended duration as is necessary.

Ord. 22-31 (7-19-22)

Leak Forgiveness Program

Because the cost of a leak in a residential customer’s irrigation system can be costly, the City established a leak forgiveness policy with the following guidelines:

1. Participation is only available to residential customers.
2. This policy only applies to water leaks and does not apply to customers who overwater or establish new sod.
3. Each account is eligible to request forgiveness up to once per year.
4. The City will only forgive an amount over 150% of the resident’s allotment.
5. The residents must request the forgiveness no later than 30 days after the high water bill’s due date.

UTILITIES

6. Customers must be current on their City utility account (with the exception of the month for which they are requesting to use this leak forgiveness policy).
7. Sufficient proof and/or documentation evidencing a leak may be required to be provided by the resident before the City forgives any amount.

Res. R15-17 (4-21-15)

Culinary Water Leak Forgiveness Program.

- A. This policy is applicable to all City culinary utility account types (i.e. residential, commercial, etc.)
- B. A customer with a leak in their culinary water system is eligible for an adjustment to the culinary water and sewer portion of their monthly bill. If the leak occurred over more than one billing cycle, the customer is only eligible for an adjustment to one month's bill.
- C. Customers must present the City with documentation of a water leak and subsequent repairs. Customers who have a high utility bill due to high water usage and not a leak are not eligible for this program.
- D. Customers are eligible for the leak forgiveness program once every 36 months. 36 months must have passed since the last time the customer used this program.
- E. Customers must be current on their utility account, with the exception of the month in which the leak occurred, to be eligible for this program.
- F. Adjustments to culinary water usage will be calculated as follows. The customer will pay for the normal culinary water usage as defined hereafter. Normal culinary water usage is defined as the average usage during the same month for the previous two years. If the customer has only occupied the property for 2-23 months staff is delegated discretion to find the most accurate estimate of water used.
- G. Adjustments to sewer usage will be calculated as follows. The customer will pay for 56% of actual culinary water used (sewer is billed based upon culinary water usage. If documentation shows that the leak occurred at a location where the water would not have entered the sewer system, the customer will only be responsible to pay their normal sewer charge as defined above. For example, if the leak occurred in the water lateral in the customer's landscaping, the water would not have entered the sewer system.
- H. Adjustments shall not occur unless and until the Customer registers for the My Water Use Customer Portal on the City's website.
- I. Applications for water forgiveness must be submitted within 30 days of the bill in dispute's due date to qualify for this program.

Ord. 22-31 (7-19-22)

Secondary Water Forgiveness Program

Who is eligible?

Residential customers may apply for the water forgiveness program. Commercial, institutional, industrial, or other non-residential customers are not eligible for this program. Customer's must be current on their City utility bill (with the exception of the month for which you are applying for an exemption) to be considered for this program.

Which utilities are eligible?

UTILITIES

This water forgiveness program only applies to secondary water. It does not apply to the culinary water, sewer, storm drain, garbage, street lighting or other City utilities.

What circumstances qualify for water forgiveness?

This program is available for residential customers who have a significant water break or leak in their irrigation system that causes their secondary water bill to be significantly higher than normal. This program is not available to customers who have a high secondary water bill due to overwatering or establishing new grass.

Documentation and/or proof of leaks and subsequent irrigation system repairs may be required to be provided to the City prior to approval.

How often will an exemption be granted?

An exemption may be granted once per irrigation season (calendar year). If an exemption is used in June, it could not be used again in August of the same year.

How much of my bill will be forgiven?

Each account has an established allotment of secondary water. Residents who qualify for this program may have any charges that exceed 150% of their allotment forgiven. The resident will still be responsible to pay the charges up to 150% of the allotment. Adjustments shall not occur unless and until the resident registers for the My Water Use Customer Portal on the City's website.

Example: A customer with a 1/4 acre lot has a significant irrigation system break. Their monthly allotment of water is 27.2 thousand gallons. If, during the month of an irrigation system break, they used 100 thousand gallons, the secondary water portion of their bill would be approximately \$236.80. If they qualified for this program, they would be eligible for a reduction of \$189.61 from their secondary water bill. Their new total would be \$47.19 for secondary water.

When do I have to apply for the exemption?

Residents must complete this form and apply for the exemption within 30 calendar days of the high water bill's due date.

What happens if I already paid my bill?

If you have already paid your bill in full for the month for which you are applying, you may still request forgiveness as long as it is requested within 30 calendar days. If you are approved, a credit of the forgiven amount will be given on your City utility account.

Ord. 22-31 (7-19-22)

Sewer Rate and Fees

SEWER RATE AND FEES	
Residential Minimum Monthly Charge (includes 1st 3,000 gallons)	\$31.36
Residential Minimum Monthly Charge (Master Metered) (includes 1st 3,000 gallons)	\$31.36 x # of units served

UTILITIES

Residential Monthly Usage Rate	
3,001-7000 gallons	\$3.70/1,000 gallons
7,001 – 12,000 gallons	\$3.92/1,000 gallons
12,001 gallons and greater	\$4.09/1,000 gallons
Non-Residential Minimum Monthly Charge	
3/4"	\$20.16
1"	\$20.16
1.5"	\$26.21
2"	\$32.26
3"	\$52.42
4"	\$201.60
6"	\$256.03
8"	\$385.06
Non-Residential Monthly Usage Rate	\$3.45/1,000 gallons

Storm Drain Charge

STORM DRAIN CHARGE	
Minimum Monthly Charge Ordinance 17-9 (3-7-17)	\$6.00/ERU
Long Term Storm Water Management Plan Inspection Fees	\$600 Under 1 Acre \$800 1 – 5 Acres \$1,200 5 – 10 Acres +\$50 Every 1 Acre Over 10 Acres
Res. R20-19 (4-14-20)	

Garbage Cans

GARBAGE CAN CHARGE	
First Garbage Can	\$15.15
2nd Garbage Can	\$15.15
2nd Garbage Can Return Fee (if less than 1 year)	\$120.00
Res. R17-107 (12-5-17); R21-77 (12-7-21); R22-16 (3-15-22)	

Recycle Cans

RECYCLE CANS	
First Recycling Can	\$0.00

UTILITIES

Each Additional Recycling Can	\$4.50
2 nd Recycling Can Return Fee (if less than 1 year)	\$120.00

Res. R17-107 (12-5-17); R21-77 (12-7-21); R22-16 (3-15-22)

Utility Delinquency Fee

UTILITY DELINQUENCY FEE	
Fee	\$15.00 after 60 days from due date (with a minimum balance of \$25)

Utility Paper Bill Fee

UTILITY PAPER BILL FEE	
Per Paper Bill	\$1.00

Res. R22-16 (3-15-22)

Utility User Reconnect Fee

UTILITY USER RECONNECT FEE	
First	\$25.00
Second	\$50.00
Subsequent	\$100.00

Meter Connection Fees

METER CONNECTION FEES	
Single Family Residential Meter	\$600.00
One Inch (1") Meter	\$700.00
One and One-Half Inch (1 ½") Meter	\$975.00
Two Inch (2") Meter	\$1875.00

Res. R9-10 (4-28-9)

Street Lighting Utility Fees

STREET LIGHTING UTILITY FEES	
Single Family Residential	\$2.83/Unit EUR/Month
Multi-Family Residential	\$2.83/Unit EUR/Month

UTILITIES

Non-Residential	\$2.83/One Hundred Feet (100') of street frontage with a minimum of one (1)/Utility Account
Open Space Property	\$0.00
Agricultural Property	\$2.83/Utility Account

Res. R16-66 (11-15-16)

Street Lighting Special Improvement District (SID) Fee

STREET LIGHTING SPECIAL IMPROVEMENT DISTRICT (SID) FEE	
Street Lighting SID	\$0.00

Res. R16-67 (11-15-16)

ENGINEERING AND PERMITS

	<u>Fee</u>	<u>Reviews/Meetings Included</u>	<u>Cost per Additional Review/Meeting</u>
Design Revision Review		Preliminary Review – 1 Final Review – 1	
TOTAL COST PER SHEET	\$75.00		
Off-Site Improvement Review		Preliminary Review – 2 Final Review - 2	
TOTAL COST PER SHEET	\$150.00		\$75.00

Res. R17-94 (10-3-17)

PERMITS

Grading Permit Fees

	<u>Fee</u>	<u>Reviews/Meetings Included</u> <u>Fee Basis</u>
Base Administrative Fee (Regular)	\$200.00	Fixed
Base Administrative Fee (Engineered)	\$325.00	Fixed
SWPPP Review	\$200.00	Fixed
Additional SWPPP Review	\$50.00	Per review
Regular Permit Review (less than 1,000 cubic yards)	\$150.00	Per Sheet (includes 2 Reviews)
Engineered Permit Review (greater than 1,000 yards)	\$150.00	Per Sheet (includes 2 Reviews)
Additional Review (Regular or Engineered)	\$75.00	Per Review Per Sheet
Base Inspection Fee	\$1,825.00	Per 10 Acres
Additional Inspection Fee (Engineered)	As calculated under Engineering Review Fees	By percent of Bond amount

Res. R17-94 (10-3-17)

ENGINEERING AND PERMITS

Encroachment Permit Fees

	<u>Fee</u>	<u>Reviews/Meetings Included</u>
		<u>Fee Basis</u>
Base Administrative Fee (Bond not required)	\$200.00	Fixed
Base Administrative Fee (Bond required *)	\$325.00	Fixed
Engineering Review	\$150.00	Per sheet (includes 2 Reviews)
Additional Engineering Review	\$75.00	Per review per sheet
Base Inspection Fee	\$1,825.00	Per 10 Acres
Additional Inspection Fee (Bond required *)	As calculated under Engineering Review Fees	By percent of Bond amount
<p>*Bonds required for all encroachment permits except when completed with a capital project or with a development/franchise agreement.</p>		

Res. R17-94 (10-3-17)

LIBRARY

LIBRARY

i. Card Fees.

Type	Amount
Non-Resident Card, 1 year	\$80.00
Replacement Card	\$ 3.00

ii. **Material Fines.** Materials must be returned to the Library by the close of business on the date an item is due to avoid late fines. Fines will not be assessed on Sundays, holidays or days the Library is closed.

Type	Loan Period	Fine Per Day
Audio Books	21 days	\$ 0.25
Books	21 days	\$ 0.25
DVDs	7 days	\$ 0.50
Equipment	14 days	\$ 0.75
Inter-Library Loans	As determined by the lending Library	As determined by the Lending Library
Kits	21 days	\$ 0.25
Launchpad's	14 days	\$ 0.75
Library of Things	14 days	\$ 0.75
Recreation Equipment	14 days	\$ 0.75
Video Games	7 days	\$ 0.50

iii. Proctoring Fee.

1. Resident: A free appointment can be scheduled 48 hours in advance and is based on availability. If an appointment is not made 48 hours in advance, residents will be required to pay a \$10.00 fee per exam.

2. Non-Residents: Proctoring is available for non-residents who register for and purchase a non-resident library card. An appointment is required 48 hours in advance and is based on availability. If an appointment is not made 48 hours in advance, non-residents will be required to pay an additional \$10.00 fee per exam for late notice.

iv. Damaged Items, Lost Items, and Processing Fees.

Type	Amount
Damage: Audio Book Case - Multi-Disk Ringed Case	\$ 8.00
Damage: Irreparable	Current replacement cost plus \$5.00 processing fee
Damage: Media Case – Multi-Disk	\$ 2.50

LIBRARY

Damage: Media Case – Single Disk	\$ 1.00
Lost Item	Current replacement cost plus \$5.00 processing fee
Processing Fee: Barcode	\$ 2.00
Processing Fee: Damaged Item	\$ 5.00
Processing Fee: Lamination	\$ 3.00
Processing Fee: Lost Item	\$ 5.00
Processing Fee: Spine Label	\$ 1.00
Processing Fee: RFID Tag	\$ 2.00

v. [Equipment, Kits, Launchpads, Library of Things, or Recreation Equipment Returned in Book Drop Fee.](#) \$5.00 for each item returned. If damage to the device is discovered by Library staff, these costs will be added to the customer’s account.

vi. [Collection Agency Fee.](#) This fee of \$20.00 will be charged for accounts with more than \$50.00 in lost or damaged items that are not paid within 90 days of the 30 day overdue notice being issued. The account will then be sent to a collection agency.

Payment Plans: If the cardholder works with Library staff to establish a payment plan prior to the account being sent to collections, no collection agency fee will be charged and the account will not be sent to collections, as long as the payment plan is followed. They will be unable to resume use of their library card until the balance on their account is less than \$10.00.

vii. [Inter Library Loan Postage Fee.](#) This fee is \$3.00 or the postage cost, whichever is greater, will be charged for items which are borrowed from other libraries and postmarked back to the originating library.

viii. [Printing.](#) The cost to print from public computers or our wireless printing portal is \$0.10 per page using black ink or \$0.25 per page using color ink.

Fine Waivers.

i. The Saratoga Springs Public Library Advisory Board reserves the right to authorize the Library to allow customers who make specific donations to waive outstanding fines. This may happen during designated dates, which shall not exceed 14 days in a calendar year.

ii. Fines up to \$2.00 may be waived at the discretion of the Library staff and up to \$50.00 may be waived at the discretion of the Library Director.

1. For fines above \$50.00, the City Council delegates authority to the City Manager to exercise discretion to waive fines or fees on a case-by-case basis.

iii. Customers can apply for a fine forgiveness program once every 36 months based on demonstration of a medical or financial hardship for the adult account holder or co-signer.

LIBRARY

1. This program can allow for the forgiveness of a portion of the overdue fines. All items must be returned or replacement cost and processing fees must be paid.
 - a. Items that are returned more than 60 days overdue or that the Library has repurchased, are ineligible to have the replacement cost removed from the account and will be treated as donations to the Library following the Collection Development Policy.
 2. Customers will fill out an application for fine forgiveness within 120 days of the 30 day overdue notice being issued or within 120 of the fine's accrual date, whichever occurs first, to qualify for the program.
 3. Adjustments will be calculated as follows: customers will pay for 50% of total of overdue fines. For example, if the customer owes \$200.00, they will be responsible for \$100.00.
 4. Customers can make payments until the amount has been paid in full with the minimum monthly payment of either 10% of the adjusted fine or \$5.00, whichever is greater. They will be unable to resume use of their library card until the balance on their account is less than \$10.00.
- iv. Fees for Lost or Damaged Items can be paid, or Library users may request permission to purchase the exact same item to replace the damaged item. Replacement items will only be accepted with prior approval from the Library Director or designee, if they are new and constructed with the same binding as the original item owned by the Library. If the item is a paperback, there will be an additional processing fee to cover the cost of re-laminating the item.

Refunds.

If lost items are paid for and then found by the customer and returned to the Library within 60 days of their due date, the Library will refund the cost of the item, but not the charge for fines. After a 60 day period, no refunds will be granted and any returned items will be considered donations to the Library.

Collections.

In the case of customer failure to return materials, the Library may disclose circulation information to a collection agency hired to secure the return of, or payment for, Library materials. A fee of \$20.00 will be charged for accounts with more than \$50.00 in lost or damaged items that are not paid within 120 days. The collection agency considers all information confidential and does not sell or share any customer information. In the case of Library materials obtained by means of theft or fraud, the Library may disclose information to law enforcement officials.

Res. R18-9 (2-6-18); R19-67 (12-3-19); R21-8 (2-2-21); R22-29 (5-17-22)

SPECIAL EVENTS

SPECIAL EVENTS

The Event Application is a non-refundable fee that will be credited toward the Permit Fee, if the event is approved. Application due dates vary based on the level of an event. Although City Staff make the final determination of an event level, applicants should meet that deadline that best fits both the size and scope of the event (see event level descriptions below). Failure to adhere to the proper due dates, based on both size and scope of the event, may result in denial of an application and/or the event. If an applicant fails to meet the proper due date, the application will incur an additional non-refundable Late Fee on top of the Permit Fee.

A. Application/Permit Fee & Due Dates.

Type	Processing Fee
Application/Permit – Event Level 1	\$150.00
500 or more in attendance, including participants, bystanders, staff, volunteers, and others, as well as staff determination of size and scope of requested and/or required City resources.	
Application/Permit – Event Level 2	\$75.00
300 – 499 in attendance, including participants, bystanders, staff, volunteers, and others.	
Application/Permit – Event Level 3	\$25.00
200 – 299 in attendance, including participants, bystanders, staff, volunteers, and others.	
Late Fee	\$25.00

B. City Service Fees.

Type	Fee
All Permit Fees and City Service Fees are due before issuance of the event permit from the City at least 15 days before the event. If an event requires use of City Park, the event is required to pay all pavilion rental fees. This fee schedule is not exhaustive as other costs could be incurred not included in this fee schedule.	

Public Works

- 1 Seasonal Parks Employee is required for every 300 attendees.
- 1 Full Time Parks Employee is required for every 500 attendees.

Seasonal Parks Employee	\$23.00/hour
Full Time Parks Employee	\$47.00/hour
Truck Use	\$50.00/hour
Electrician	\$47.00/hour
Dumpster Use	\$35.00/day

Police Department

- 2 Police Officers are required for the first 1,000 patrons/attendees.
- 1 additional Police Officer is required for every additional 500 attendees.
- 1 Supervisor Police Officer is required for every 4 Police Officers.

SPECIAL EVENTS

Police Officer	\$50.00/hour (2 hour minimum)
Supervisor Police Officer	\$65.00/hour
Police Equipment	\$10.00/Officer

Fire Department

Other EMS providers will need to be certified with the Saratoga Springs Fire Department prior to the event to ensure provider meets State requirements. The majority of the time it is not necessary for the Fire Department to be on site.

EMS Personnel	\$40.00/hour/person (2 person/2 hour minimum)
---------------	---

Civic Events

Civic Events Coordinator	\$45.00/hour
Civic Events Assistant Coordinator	\$35.00/hour

City Facilities

Resident Park Pavilion Rental	\$25.00/half day - \$50.00/full day
Non-Resident Park Pavilion Rental	\$50.00/half day - \$75.00/full day
Stage – Neptune Park	\$50.00/day
Electricity for State, Small System	\$15.00/hour
Electricity for Stage, Medium System	\$25.00/hour
Electricity for Stage, Large System	\$35.00/hour
Basketball Court – Neptune Park	\$10.00/hour
Sand Volleyball Court – Lakewood Park	\$10.00/hour
Water Access	\$20.00/day

Water access is only permitted for water coolers, cooking, etc. Water access is not permitted for water activities such as water balloons, slip-n-slides, pools, etc.

Res. R18-23 (4-17-18)

RECREATION / PARKS

PATRIOT PARK FEE SCHEDULE	
Baseball Field Rental	\$150.00/day for a baseball field (includes initial field preparation) \$30.00/hour per field (does NOT include field preparation) \$90.00/4-hour block per field (includes initial field preparation)
Additional Field Prep	\$45.00/diamond
Pickleball Court Rental	\$125.00/day for 4 courts \$50.00/4-hour block per court
Deposit	\$125.00 for full day field rental \$75.00/field for 4 hour block field rental \$25.00/field for hourly field rental \$100.00 for full day 4 court pickleball court rental \$35.00/4 hour block 4 court pickleball court rental

RECREATION PROGRAM NON-RESIDENT FEES	
Low Participation Program	Resident Fee + 15% Non-Resident Fee
Normal Participation Program	Resident Fee + 25% Non-Resident Fee
High Participation Program	Resident Fee + 35% Non-Resident Fee

Res. R18-63 (12-4-18); R19-7 (2-5-19); R21-71 (12-7-21)

POLICY

1. PAYMENT OF CHARGES, REIMBURSEMENT OF PROFESSIONAL FEES, AND COLLECTION OF PAST DUE ACCOUNTS

This section amends, enacts new provisions, and restates and consolidates prior resolutions of the Government Body of the City of Saratoga Springs and clarifies the requirements for collection of facilities, construction payments, past due accounts and other remedies to collect past due accounts from development applicants and others.

As additional fees for development review and approval, each development applicant shall be responsible to reimburse the City of Saratoga Springs for all excess fees and charges plus 10% administrative costs incurred by the City of Saratoga Springs in the review and processing of the development applications for subdivision, site-plan review, building permit, master development plan (original or amended) or other development review. Existing application fees stated above payable by applicants include reasonable monetary charges for professional services required to the City to review and process the developers application, however, if the project or development review requires more professional or other third party services than anticipated and provided for in the original application fee, the developer shall be responsible to reimburse the City for the excess reasonable fees and charges incurred in the review, processing and compliance assurance required by the City to complete consideration of the developers application. Such fees and charges shall accrue to, and are payable by, the development entity which executes the development application, or enters into a development agreement with the City of Saratoga Springs as required under the City Development Code.

The City shall bill developers for excess reimbursable fees accruing under paragraph A above and all other charges on a regular basis within forty-five (45) days of the payment of such reimbursable fees and/or accrual of other charges to the developer by the City. The billing by the City shall be in reasonable detail to permit the developer applicant to determine the reason for the expenditure, the project for which the fees or charges were incurred, and the rate or other basis for the reimbursement or other charge. Billings for reimbursable fees are due upon receipt and if the balance due is not paid within thirty (30) days of mailing, the developer applicant account is delinquent and the developer applicant is in default on its reimbursement fee obligations to the City. Every billing statement from the City to a developer shall be deemed correct, accurate, undisputed and due in full unless the City Treasurer is notified in writing of a disputed bill in reasonable detail to ascertain the exact question or matter in dispute which thirty (30) days of the postmarked date on the mailed statement or the date of hand-delivery if the statement is not delivered through the U.S. Mail.

Developer/applicant, or their representatives, may informally confer with City staff to obtain further information, ask questions, and receive clarification of charges included on the billings. An informal conference may result in changes to the invoice from the City to the developer applicant.

If the developer applicant does not dispute the billing, request information and engage in an informal conference with staff concerning the billing, the invoice shall be due thirty (30) days from the date of the invoice. Billed invoices shall be due and payable to the City thirty (30) days from the date of the invoice in the case of undisputed invoices and fifteen (15) days after receipt of a corrected invoice in

POLICY

the case of an invoice corrected after an informal conference or corrected after a decision by the City Council.

Developer/applicants must remain in good standing with all amounts due and payable to the City paid as such amounts become due. Developer/applicants who are delinquent in payment of reimbursable fees and charges to the City, or other charges to the City, are deemed to be in default and the processing of all applications before the City staff, Planning Commission or City Council may be tabled until the developer applicant's default is cured by the timely payment of all fees and charges or the execution of an agreement for the payment of all fees and charges acceptable to the City Treasurer or Administrator. Except as provided below, City staff are specifically instructed to verify that each developer/applicant is in good standing with respect to all fees and charges owed to the City before presenting development applications to the Planning Commission agenda or to the City Council agenda, and specifically before recordation of plats or final signing and approval of site-plans, building permits, or other development approval applications.

Utility customer's accounts are due and payable within thirty (30) days of the date of the utility billing. Utility customers, who do not pay the full amount of the utility billing invoice within thirty (30) days, are in default and are subject to disconnection of utilities and collection of the delinquent amounts. This section describes the process for notice to utility customers of billing delinquency, terminating service, collection of reconnection fees, and provisions for deferred payments schedule contracts.

In the event payment in full is not received within the seven (7) day delinquent account notice period, a termination of service/shutoff notice will be issued stating the date service will be discontinued for nonpayment if delinquent payments are not received by the City. Utility customers are invited to contact City staff during the seven (7) day delinquent account notice period to arrange a deferred payment schedule, which may be approved by the City as provided below.

Services terminated for non-payment of delinquent accounts shall not be reinstated until payment of the delinquent account is received or an acceptable deferred payment contract is approved by the City and the initial payment required under the deferred payment schedule is received by the City together with the reconnect fee to reimburse the City for the services necessary to reinstate the utility service.

A deferred payment schedule contract may be entered with a delinquent customer, provided that the deferred payment schedule does not extend for a period of more than one (1) year, provides for a specific amount to be paid each month together with interest as provided below. Utility customers who do not comply with the terms of an executed deferred payment schedule contract are subject to termination of service after the City provides the delinquent account notice and the shutoff notices provided above. Service terminated after default on a deferred payment contract form shall not be reinstated until the entire past due amount is paid in full and a deposit as collateral for all future service is received by the City in an amount equal to three (3) times the average monthly billing for the service in consideration.

POLICY

All bills for utility service, invoices for reimbursable fees or other charges owned to the City of every kind and nature except for returned checks, shall bear interest at the rate of 1.5% per month on the unpaid balance due.

Each check or other instrument tendered to the City for payment of an obligation to the City and returned to the City as a dishonored instrument shall accrue the maximum penalty, service charges and other allowable fees for recovery of the amount due allowed by Utah law.

The City will establish a utility deposit of \$120.00 for all new utility customers. The deposit will be applied to the account after 12 months of continuous non-delinquent history. In the event of a non-payment shut off, the deposit will be applied to the account and a new deposit will be required before service is reestablished.

2. OTHER

It is not intended by this Resolution to repeal, abrogate, annul, or in any way impair or interfere with existing provisions of other resolutions, ordinances, or laws except to effect modification of the fees reflected above. The fees listed in the Consolidated Fee Schedule supersede present fees for services specified, but all fees not listed remain in effect. Where this Resolution imposes a higher fee than is imposed or required by existing provisions, resolution, ordinance, or law, the provisions of this Resolution shall control.

Resolution R14-7 2-4-14